

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** March 14, 2017
FROM: Jeffrey P. Sheffel, City Attorney
SUBJECT: Supporting a Community Aesthetic Feature Agreement with the Florida Department of Transportation

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Development Services/CRA
 - 2) Type of Agreement – Community Aesthetic Feature Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – n/a
 - 4) Term of Contract
 - a) initial – Commences upon execution and expires in 2021
 - b) renewals (if any) – yes
 - c) who exercises option to renew – mutual agreement of the parties
 - 5) Contract Amount – Not to exceed \$631 for each cabinet (7 cabinets)
 - 6) Termination Rights – FDOT may terminate if the installation of the decorative wraps are not completed within 180 days of the effective date of the agreement. FDOT may terminate upon 30 days written notice.
 - 7) Indemnity/Insurance Requirements – CRA will be required to have any contractors involved in the project to indemnify FDOT. CRA or its contractors shall carry general liability and public liability insurance and name FDOT as an additional insured.
 - 8) Scope of Services – CRA shall install 7 decorative vinyl wraps in FDOT right of way.
 - 9) Other Significant Provisions – FDOT reserves the right to have the CRA relocate or remove the decorative wraps in its sole discretion, and at the CRA's sole expense.
- cc: Dr. Wazir Ishmael, City Manager