

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: June 6, 2018

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Agreement with Broward County for 100-yr Flood Elevation Map and Associated Modeling

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Public Utilities
- 2) Type of Agreement – Interlocal Agreement
- 3) Method of Procurement (RFP, bid, etc.) – “Best interest” exemption
- 4) Term of Contract
 - a) initial – 24 mths.
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount – \$80,000.
- 6) Termination rights – Either party can terminate without cause by giving 30 days’ notice.
- 7) Indemnity/Insurance Requirements – Each party will indemnify the other.
- 8) Scope of Services – Vendor will have its consultant develop a 100-yr. flood elevation map and associated modeling.
- 9) City’s prior experience with Vendor – Yes.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager