

**Print**

**Advisory Board & Committee Interest Form - Submission #21943**

**Date Submitted: 4/28/2023**

<b>Last Name*</b> Ruffner	<b>First Name*</b> Andrew	<b>District # You Live In.*</b> 1
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<b>Home Address*</b> 1135 Hollywood Blvd.	<b>City*</b> Hollywood	<b>State*</b> FL	<b>Zip Code*</b> 33019
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<b>Home Phone</b> NA	<b>Cell Phone</b> 513-405-2639	<b>Email Address*</b> ruffner.ah@gmail.com
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<b>Owner or Renter *</b> Owner	<b>Number of years as city resident*</b> 5	<b>Are you registered to vote in Broward County?*</b> Yes	<b>Education (highest degree / level)</b> MA
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<b>Occupation*</b> Organizational Development Consultant	<b>Work Phone</b>
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<b>Business Name*</b> Intersections, LLC
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<b>Business Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
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**Identify the board / committee(s) to which you request appointment (Please rank in order of preference)**

<b>Selection (1)*</b> Hollywood Centennial Celebration Committee	<b>Selection (2)*</b> None
<b>Selection (3)*</b> None	<b>Selection (4)*</b> None



### **Affordable Housing Advisory Committee - Questions\***

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Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? • Home Purchase Education, • Housing Market Employment, • Housing Market Stability, • Affordable Housing Construction, \* Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? • Ownership Housing Affordability, • Rental Housing Affordability, • Housing Market Stability, • New Housing Construction, \* Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

### **African American Advisory Council - Questions\***

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Please answer these five questions above. 1. What is the greatest challenge facing the African American Community in Hollywood? 2. How many hours per month can you dedicate to AAAC initiatives? 3. Which of the following disciplines are you most skilled? \* Education, \* Employment, \* Economics, \* Cultural Awareness, \* Housing. 4. Which of the following disciplines are you most passionate? \* Education, \* Employment, \* Economics, \* Cultural Awareness, \* Housing. 5. What (if any) life experience motivated you toward volunteerism?

### **Artwork Selection Committee - Questions\***

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Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. Why do you want to join the Artwork Selection Committee? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Monday each month at 5:30pm? 5. What is your one area of highest interest related to the Arts within the City of Hollywood?

### **Civil Service Board - Questions\***

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Please answer these five questions above. 1. Describe your involvement with establishing, reviewing and interpreting policies and procedures? 2. Describe your involvement in employment practices including interviewing, testing, hiring, selection and promotion, demotions, transfers, etc. 3. Describe your knowledge of Civil Service and its purpose. 4. Why do you want to serve on this Civil Service Board? 5. Are you a continuous resident of and continuous registered elector in the City of Hollywood?

### **Community Development Advisory Board - Questions\***

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Please answer these five questions above. 1. Do you reside in a low and moderate income (LMI) neighborhood in Hollywood per the most recent US Census data? A Hollywood LMI Map is located at [www.hollywoodfl.org](http://www.hollywoodfl.org) on the Community and Economic Development webpage. 2. What Community Development issues do you believe are the most important to Hollywood? 3. What is your definition of a healthy neighborhood? 4. What do you believe is the vision and primary work of the Community Development Advisory Board? 5. What do you believe uniquely qualifies you to serve on the Community Development Advisory Board?

### **Education Advisory Committee - Questions\***

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Please answer these five questions above. 1. What are the current challenges facing education? 2. What is your vision for education in Hollywood? 3. What do you see as the primary work of the Education Advisory Committee? 4. With only one meeting a month, the Committee is limited in what it can do. How does/should the Committee decide what's most important? 5. How can the Committee know if its mission and goals are being accomplished?

### **Employees' Retirement Plan - Questions\***

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Please answer these five questions above. 1. Are you familiar with the State's Sunshine Laws (Chapter 119 of the Florida Statutes)? 2. Are you available to attend in person regular monthly Board meeting (typically held the 4th Tuesday of each month)? 3. What knowledge, skills and/or abilities will you bring to the Employees' Retirement Plan? 4. What do you believe are the responsibilities of a trustee on a municipal retirement plan board? 5. Are you familiar with municipal defined benefit retirement plans and/or have previous experience serving on a municipal retirement plan board?

### **Firefighters' Pension Board - Questions\***

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Please answer these five questions above. 1. What knowledge, skills and abilities would you bring to the meetings? 2. What experience do you have with firefighter pensions? 3. What is your financial background? 4. How many years have you lived in Hollywood? 5. How familiar are you with local retirement systems?

### **General Obligation Bond Oversight Advisory Committee - Questions\***

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Please answer these four questions above. Why do you want to join the GO Bond Oversight Advisory Committee? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. 3. Which Bond interests you the most? Public Safety? Parks/Golf/Open Space or Neighborhoods & Resiliency? 4. What is your perspective on city quality of life, healthy neighborhoods, economic development & a strong tax base?

### **Historic Preservation Board - Questions\***

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Please answer these five questions above. 1. How have you prepared yourself to serve on the Historic Preservation Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. \* Personal experiences, \* Professional experiences. 3. What is your perspective on balancing growth of the City's tax base, within the Historic Districts, while maintaining neighborhood stabilization? 4. How would you balance historic architecture with modern architectural styles? 5. What do you like about the City's different Historic Districts?

### Hollywood Centennial Celebration Committee\*

1. Primary Interest: The Centennial Celebration is a great opportunity to strengthen our Hollywood community, and increase civic pride across all districts. I have a lot of ideas of ways to recognize and celebrate our rich historical heritage and highlight the best aspects of Hollywood. 2. Financial/Accounting Background: I do not have formal education in finance and accounting, but I have extensive experience creating and managing budgets for non-profit grant funded programs. 3. Knowledge, skills, and abilities: In my career, I have managed many long-term projects that have been focused on educational and informational programs for the community. These have included community engagement in support of health services research at the University of Cincinnati, and the creation of exhibits and educational programs for the World AIDS Museum and Educational Center here in South Florida. 4. Currently, I'm completing my first year as an ex officio board member for the Greater Hollywood Chamber of Commerce representing the Leadership Hollywood Class 45, and will be serving as a board member for a new formed Leadership Hollywood Foundation through the Chamber. I serve on the Broward County HIV Health Services Planning Council, as well as the Hollywood Lakes Civic Association and the Hollywood Historical Society. Previously, I was a board member for the Friends of Literacy, representing volunteers providing literacy education through the Broward County library system. I also served as steering committee member for the launch of the Hollywood LGBTQ+ Council. 5. Availability: I am available to attend regular committee meetings.

Please answer these five questions above. 1. What is your primary interest in serving on the Committee? 2. What is your financial/accounting background? 3. What knowledge, skills and abilities would you bring to the meetings? 4. What other organizations and/or associations were you previously, and/or currently involved with? 5. Are you available to attend regular committee meetings? (dates to be determined by all members)

### Hollywood Housing Authority - Questions\*

Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? \* Property Management, \* Affordable Housing Administration, \* Housing Market Stability, \* Affordable Housing Construction, \* Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? \* Property Management, \* Rental Housing Affordability, \* Housing Market Stability, \* New Housing Construction, \* Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

### Marine Advisory Board - Questions\*

Please answer these five questions above. 1. What is your involvement with the City of Hollywood's Waterways? 2. What will guide your decisions on this board? 3. Are you able to dedicate 2-3 hours a month to attend the meetings? Attendance is paramount to this Board being able to get things done. 4. Are you currently or have you been a boater, marine industry professional or involved in any other marine related industry? 5. What is your vision for the city of Hollywood's Waterway system?

### Parks, Recreation & Cultural Arts Advisory Board - Questions\*

Please answer these six questions above. 1. How many events have you attended in the past year at any of the parks and athletics facilities in the City? 2. How many City-sponsored special events have you attended for the past year? 3. Are you available to attend regular Board meetings? Regular meetings are on the 1st Thursday of the month for 8 months per calendar year. 4. What is your one area of highest interest related to the parks, recreation and cultural arts for the City? 5. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 6. How does parks, recreation and cultural arts contribute to quality of life?

**Planning & Development Board - Questions\***

Please answer these five questions above. 1. How have you prepared yourself to serve on the Planning and Development Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. \* Personal experiences, \* Professional experiences. 3. What is your perspective on balancing growth of the City's tax base while maintaining neighborhood stabilization? 4. What recent developments within the City are most proud of? 5. What is a Comprehensive Plan?

**Police Officer's Pension Board - Questions\***

Please answer these five questions above. 1. What is a fiduciary? And what is your responsibility to the police pension plan as a fiduciary? 2. What is the Sunshine Law? 3. What is Asset Allocation & Diversification? 4. Explain the history of Chapter 99-1 and Chapter 185? 5. Define the role of the Actuary and the Auditor?

**Sustainability Advisory Committee - Questions\***

Please answer these five questions above. 1. Why do you want to join the committee? 2. Have you attended any committee meetings? If so, how many? 3. What knowledge, skills, and abilities would you bring to the committee if appointed? 4. What other organizations, clubs, or associations are you involved in? 5. Are you available to attend regular committee and subcommittee meetings? Regular meetings are held monthly with subcommittee meetings held as needed. 6. What types of projects would you like to see the committee work on?

**Young Circle ArtsPark Advisory Board - Questions\***

Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. How many ArtsPark events have you attended within the past year? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Tuesday each month at 5:30 pm? 5. What is your one area of highest interest related to the ArtsPark at Young Circle?

**Are you interested in serving on more than one board/committee?\***

**If so, how many?\***



**Applicant must attend at least one board/committee meeting prior to consideration of application for every board applied. Please list board/committee meetings you attended in the last year?\***

Yes



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May 16 Charter Rvw.

**Are you currently on a County or City Board?\***

Yes



**If yes, please describe**

Appointed to city Charter Review Committee, beginning in May. Serve on county HIV Health Services Planning Council.

**If you are applying for a board / committee, which has specific requirements / categories, please detail how your background and/or experience meets the required criteria.\***

Please see above answer.

**Please describe your professional and/or volunteer experience or background, which best qualifies you for selection to the board / committee.\***

I'm very passionate about the Centennial, and I have well developed skills in developing programs that engage and educate the community.

**Are you presently employed by the City of Hollywood?\***

No



**If so, in what capacity?\***

Not employed by the City.

**Attach Resume (only .doc and .pdf files)\***

Andrew Ruffner Resume Current.pdf

**Andrew H. Ruffner**  
1135 Hollywood Boulevard  
Hollywood, FL 33019  
ruffner.ah@gmail.com  
513-405-2639

**FUNCTIONAL SUMMARY**

Project Management

Training and Development

Community Engagement

**EXPERIENCE**

**Director of Education and Programming; World AIDS Museum and Educational Center; Fort Lauderdale, FL. 2019-present**

Design, develop and deliver educational programs in a museum setting as well as community outreach settings to increase awareness and understanding of the impact of HIV/AIDS on individuals and society. Design, develop, and install permanent, temporary, and touring museum exhibits. Manage internship program with positions for Museum Studies, Public Relations and Marketing, and Public Health. Assist in proposal writing for public and private funding. Supervise volunteer educators. Represent museum in community health planning meetings.

**Project Director; Early Intervention Program, University of Cincinnati Department of Emergency Medicine; Cincinnati, Ohio. 2006-2018**

Administrative oversight for a 24/7 public health prevention program offered in an urban, safety net, academic health center Emergency Department; focusing on HIV, Hepatitis C, mental health and substance abuse. Managed multiple grant-funded programs, including preparing funding proposals, on-going grants management, and writing progress reports. Program served over 5,000 patients per year.

*Project Management:* Launched new screening programs and methods through multi-disciplinary collaboration with physician, nursing, and social work staff. Examples of projects included modifications to hospital Electronic Health Record (EHR) systems to automate screening for HIV and Hepatitis; establishing HIV and Hepatitis C screening and testing for regional syringe access program, including implementation of laboratory confirmatory testing; implementing a peer navigator programs to support newly diagnosed patients with HIV or Hepatitis in linking to medical care.

*Research Coordination:* Facilitated design, implementation, and on-going operations for all levels of research studies from small, private grant-funded pilot projects to NIH-sponsored multi-site clinical trials. Assisted in writing research grant proposals, Institutional Review Board protocols, presenting research results at academic conferences, and preparing manuscripts for peer-reviewed journal publications. Co-authored 15 publications.

*Community Engagement:* Represented program in local and state level community planning for public health efforts, including the Cincinnati Regional Advisory Group for HIV prevention planning, the Greater Cincinnati HIV Collaborative (Ryan White Part C Quality Management), Ohio Community Planning Group, Hamilton County Response to the Opioid Epidemic. Established and maintained relationships with community partners agencies to facilitate referrals for medical and social services for program participants.

*Supervision and Mentoring:* Supervised program staff including 7 full-time health services and research coordinators, 8 part-time undergraduate student workers, and 3

field placement students. Responsible for recruitment, selection, and on-going mentoring for program staff pursuing careers in the helping professions.

**President; Outlook Consulting Group, Inc.; Cincinnati, Ohio. 1999-2006**

Founder and president of a private consulting firm providing training and development consultation for organizations in health care, social services, and education sectors of the not-for-profit community; within mental health and social justice frameworks. Provided individual, couple, and family counseling. Organizational clients included: Cincinnati Children's Hospital Medical Center, Family Service of Greater Cincinnati, the Archdiocese of Cincinnati, Hamilton County Department of Human Services.

**Training Team Lead; Anthem Blue Cross and Blue Shield; Cincinnati, Ohio. 1998-1999**

Managed implementation of a new utilization review software application for Anthem Blue Cross and Blue Shield across 10 sites in Ohio, Kentucky, Indiana for over 300 users. Supervised team of 4 trainers and 1 technical writer to design and deliver user training for software, and provided technical support for software rollout in each site.

**Adjunct Instructor in Sociology, Counseling, and Education. 1995-2018**

Art Academy of Cincinnati, 2012-2018---Sociology  
University of Cincinnati, 1999-2007—Sociology  
Xavier University, 1995-2006—Education and Counseling

**Counselor, Coordinator, Account Executive; TriHealth Corporate Health Services: Cincinnati, Ohio. 1991-1998**

Provided individual, couple, and family counseling services in a hospital-based Employee Assistance Program serving over 35 corporate clients in the Cincinnati area. Developed and delivered workplace training programs to promote mental health and wellness. Represented hospital system in maintaining business relationships with managed care health insurance providers to delivery on non-hospital services including Employee Assistance, Occupational Health, and Workers' Compensation Rehabilitation Services.

**EDUCATION**

**Master of Arts, Community Counseling**, University of Maryland at College Park, 1990  
**Bachelor of Arts, Health and Society**, University of Rochester, 1987

**COMMUNITY SERVICE**

**Ex-Officio Board Member**, Greater Hollywood Chamber of Commerce--Leadership Class 45. 2022-Present.  
**Board Member**, Hollywood Lakes Civic Association, 2020-present. Chair, System of Care Committee; Vice Chair, Community Empowerment Committee  
**Member**, Broward County HIV Health Services Planning Council, 2019-2022  
**Board Member**, Broward County Library Friends of Literacy, 2019-Present.  
**Tutor, Each One Teach One**, Broward County Library 2018--Present