

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: November 22, 2016

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Agreement with Broward County for Preliminary Work for a Reclaimed Water Supply Line along Johnson Street in West Hollywood

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Public Utilities
- 2) Type of Agreement – Interlocal Agreement
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract
 - a) initial – 18 mths.
 - b) renewals (if any) – One 3-mth. renewal
 - c) who exercises option to renew – County
- 5) Contract Amount – County will pay City ½ of the cost of the project not to exceed \$132,000.
- 6) Termination rights – Either party can terminate without cause by giving 30 days' notice.
- 7) Indemnity/Insurance Requirements – None.
- 8) Scope of Services – City will provide planning, design and permit application services for installation of 17,600 linear feet of a reuse water main along Johnson Street from North Park Road to North 66th Terrace.
- 9) City's prior experience with Vendor – Yes.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager