

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** July 21, 2020

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Legal Services Agreement with Greenberg Traurig, P.A. for utilities matters

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
- 2) Type of Agreement – Legal Services
- 3) Method of Procurement (RFP, bid, etc.) – Section 38.38 of the Procurement Code.
- 4) Term of Contract:
 - a) initial – expires on September 30, 2021.
 - b) renewals – yes, based upon a separate engagement letter.
 - c) who exercises option to renew – mutual
- 5) Contract Amount – In the estimated amount of \$200,000.00.
- 6) Termination Rights – Either party may terminate.
- 7) Indemnity/Insurance Requirements – n/a
- 8) Scope of Services: The law firm will provide legal services to the Dept. of Public Utilities on various utility matters, including but not limited to the Large User issues.
- 9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager