

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE A BLANKET PURCHASE AGREEMENT AND EXECUTE A PRODUCT SERVICES AGREEMENT, A PAYMENT SERVICES AGREEMENT AND ALL OTHER APPLICABLE DOCUMENTS WITH ACTIVE NETWORK, LLC FOR RECREATION MANAGEMENT SOFTWARE SOLUTION TO SUPPORT PARKS, RECREATION AND CULTURAL ARTS PROGRAM ADMINISTRATION, IN THE AMOUNT NOT TO EXCEED \$310,000.00 OVER A THREE-YEAR PERIOD, BASED UPON THE CITY OF SAN RAFAEL, CALIFORNIA CONTRACT #00118811 IN ACCORDANCE WITH SECTION 38.41(C)(5) OF THE PURCHASING CODE (PIGGYBACK).

WHEREAS, the Department of Parks, Recreation and Cultural Arts ("PRCA") is responsible for operating, maintaining, and managing an array of recreation facilities, community centers, sports fields and Citywide programming and events; and

WHEREAS, since 2005, PRCA implemented a Recreation Management Software Solution ("RMSS") Safari Recware to manage facilities and recreation programming, including administration of contracts, instructor-led classes, camps, sport leagues and programs; pool memberships and passes; park, field, and facility rentals; and all customer-based recreation transactions; and

WHEREAS, the current system has become obsolete and does not meet the needs and the progressive vision of the department; and

WHEREAS, PRCA conducted a review of over 10 prospective RMSS platforms in which vendors demonstrated solutions to automate PRCA business processes and incur efficiencies for both the internal administration and the external customer; and

WHEREAS, Active Network, LLC ("Active") was identified to provide the most streamlined and ease of use customer interface while providing the best solution to meet the City's criteria for an RMSS platform and providing competitive pricing; and

WHEREAS, the recommended RMSS was competitively solicited through the City of San Rafael, California Request for Proposals, for an initial three-year term effective March 18, 2021 through March 18, 2024, with options to renew for an additional three years; and

WHEREAS, the Director of PRCA and the Director of Information Services recommend that the City Commission approve the execution of a Product and Services Agreement, Payment Services Agreement, and all other applicable documents with Active RMSS to support parks, recreation and cultural arts program administration; and

WHEREAS, Section 38.41(C)(5) of the Code of Ordinances allows the Assistant Director of Financial Services for Procurement or Chief Procurement Officer to procure, without following formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference; utilization of other governmental entities' contracts shall be permitted only during the term of the other governmental entity's contract; and

WHEREAS, funding for this project was included in the amended FY 2022 Capital Improvement Plan and is available in account number 334.309903.57200.564420.001277.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the issuance, by the appropriate City officials, of a Blanket Purchase Agreement with Active Network, LLC, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That it approves and authorizes the execution, by the appropriate City officials, of a Product and Services Agreement and Payment Services Agreement with Active Network, LLC, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4: That it authorizes the appropriate City officials to execute all other applicable documents in a form acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 5: That this Resolution shall be in full force and effect as immediately upon its passage and adoption.

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PASSED AND ADOPTED this _____ day of _____, 2022.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY for the use and reliance
of the City of Hollywood, Florida, only.

DOUGLAS R. GONZALES
CITY ATTORNEY