

**MEETING MINUTES
TECHNICAL ADVISORY COMMITTEE MEETING**

**CITY OF HOLLYWOOD
2600 HOLLYWOOD BOULEVARD
HOLLYWOOD, FLORIDA 33020**

A. ADMINISTRATIONS

The regular meeting of the Technical Advisory Committee (TAC) convened at 1:31 p.m. on August 19, 2024, at City Hall located at 2600 Hollywood Boulevard, IT Training Room (Old Library), and via Cisco Webex, with the following members present:

Azita Behmardi	Development Services – Deputy Director
Anand Balram	Planning Division - Manager
Cameron Palmer	Planning Division – Principal Planner, Supervisor
Lauren Pruss	Planning Division – Principal Planner, Supervisor
Clarissa Ip	Engineering Division – City Engineer
Rick Mitinger	Engineering Division – Transportation Engineer
Alicia Vereas-Feria	Public Utilities – Utilities Permit Review Administrator
James McGuinness	Building Division – Senior Structural Plans Examiner
Francisco Diaz	CRA – Project Manager
Herbert Conde-Parlato	CMED – Economic Development Manager
Marina Melo	CMED – Economic Development Representative
Favio Perez	Landscape Inspector/Plans Examiner
Chris Clinton	Fire Marshall-Battalion Chief

The following members from the Department of Development Services – Division of Planning and Urban Design were also present:

Reginald White	Planner III
Umar Javed	Planner II
Adrian Montoya	Planner I
Daniela Solange Baquero-Meza	Development Review Coordinator
Shira Ridley-Risk	Administrative Specialist II

B. APPROVAL OF MINUTES

Motion for approval of the July 15, 2024, minutes was made by Rick Mitinger and seconded by Reginald White. (Approved).

C. PRELIMINARY SITE PLAN REVIEW

There were no items for discussion.

D. FINAL SITE PLAN REVIEW

Anand Balram requested the agenda be revised, to hear item #2 before #1. Technical Advisory Committee had no objections.

- 2. FILE NO.:** 24-DP-31
- APPLICANT:** Oakwood Plaza LP & Oakwood Business Center LP
- LOCATION:** 2800 Oakwood Boulevard
- REQUEST:** Site Plan review for a commercial building of approximately 120,000 sq. ft. and associated parking areas in a Planned Development (PD)

Lauren Pruss opened the public comment portion, and no comments were submitted or made. Lauren Pruss closed the public comment portion.

Lauren Pruss asked the Applicant if they received a draft copy of the Staff Report. The Applicant responded they received a copy of the Staff Report.

The Applicant asked questions to the Committee, and a discussion ensued regarding comments from the staff report. The Applicant shall address all comments and findings as identified by the Committee prior to submitting for Sign Off.

Anand Balram and Cameron Palmer exited the meeting at 1:45 p.m.

- 1. FILE NO.:** 24-DP-44
- APPLICANT:** Oakwood Plaza LP
- LOCATION:** 2700 Stirling Road
- REQUEST:** Site Plan review for a 42-room hotel with 3,500 sq. ft. of retail space located in the FH-2 zoning district in the Regional Activity Center (RAC).

Lauren Pruss opened the public comment portion, and no comments were submitted or made. Lauren Pruss closed the public comment portion.

Lauren Pruss asked the Applicant if they received a draft copy of the Staff Report. The Applicant responded they received a copy of the Staff Report.

The Applicant asked questions to the Committee, and a discussion ensued regarding comments from the staff report. The Applicant shall address all comments and findings as identified by the Committee prior to submitting for Sign off.

- 3. FILE NO.:** 24-DP-38
APPLICANT: South Broward Hospital District
LOCATION: 3501 Johnson Street
REQUEST: Site Plan review for an 8-story, 404,492 sq. ft. expansion of the Memorial Hospital Facility with associated pick up/drop off facilities within the HD Zoning District.

Lauren Pruss opened the public comment portion, and no comments were submitted or made. Lauren Pruss closed the public comment portion.

Lauren Pruss asked the Applicant if they received a draft copy of the Staff Report. The Applicant responded they received a copy of the Staff Report.

The Applicant asked questions to the Committee, and a discussion ensued regarding comments from the staff report. The Applicant shall address all comments and findings as identified by the Committee prior to submitting for Sign off.

E. OLD BUSINESS

There were no items for discussion.

F. NEW BUSINESS

Lauren Pruss mentioned that the priority lists for Planning and Building will be circulated for each discipline's review.

The next TAC Meeting is scheduled for September 3, 2024, and comments are due by August 28, 2024.

G. ADJOURNMENT

Lauren Pruss adjourned the meeting at 1:58 pm.