

## **EXHIBIT "A"**

### **SCOPE OF SERVICES**

#### **Boys & Girls Club of Broward County**

##### **Youth Education Success (YES)**

Youth Education Success (YES) provides Boys & Girls Club members in grades 1-8 with a multifaceted educational program that seeks to improve their math and reading competency levels. In an effort to address the outcomes of positive school performance and increased academic skills, YES combines individualized and engaging computer-based learning with hands-on high-yield activities. Certified Broward County Public School teachers lead the program, which operates Monday - Thursday, from 3:00-6:00 PM during the school year. CDBG funding will be used to support the costs of the program to serve 50 Hollywood children at the Marti Huizenga Boys & Girls Club during the school years for the months of October, November and December of 2014 and January 1, 2015- June 30, 2015 and August 1, 2015- September 30, 2015.

Specific objectives shall be:

Recruit and register fifty (50) children of low-income Hollywood families. The program will be operational during the regular Broward County School Years.

The Subgrantee agrees to aid in the dissemination of information and promotional materials relative to City of Hollywood initiatives. This includes, but is not limited, to making available information and promotional materials relative to City of Hollywood initiatives in the Subgrantee offices and/or project sites. In addition, the Subgrantee shall provide a complete mailing list of clientele with the exception of the clients where confidentiality is mandatory. The Subgrantee shall provide such information in a form sufficient so that the City may direct-mail information and promotional materials. The Subgrantee shall make available staff that can provide referral services complete with appropriate contact person for City of Hollywood initiatives.

## **EXHIBIT "B"**

### **BUDGET & REIMBURSEMENT SCHEDULE**

Total CDBG project funding is \$7,988.00. Subgrantee will be paid on the basis of performance throughout a eleven (11) month period (during the school years), from October 1, 2014- June 30, 2015 and August 1, 2015-September 30, 2015 for eligible individuals served.

The process for requesting contract payment is as follows:

For the months of October 1, 2014 through June 30, 2015:

Subgrantee will be paid on the basis of performance and eligible project expenses incurred. Payment may be requested monthly at a rate of \$14.52 per student (50 students total per month) for the program period. The maximum monthly payment amount is \$726.18 unless a performance short fall occurred in a previous billing period. In such instances, the subgrantee may request payment over the monthly cap, provided it does not exceed the maximum allowed for the contract period.

For the months of August 1, 2015- September 30, 2015:

Subgrantee will be paid on the basis of performance and eligible project expenses incurred. Payment may be requested monthly at a rate of \$14.52 per student (50 students total per month) for the program period. The maximum monthly payment amount is \$726.18 unless a performance short fall occurred in a previous billing period. In such instances, the subgrantee may request payment over the monthly cap, provided it does not exceed the maximum allowed for the contract period.

The process for requesting contract payment is as follows:

The subgrantee shall submit a summary invoice that clearly details with each month's payment reimbursement request and submit proper documentation, project expenses incurred and which may be accompanied by canceled checks or other acceptable evidence of indebtedness. The invoice must be accompanied by a monthly performance report further described in Exhibit "C" attached.

## EXHIBIT "C"

### PERFORMANCE REPORTS

Beginning with the end of the first month of the contract year (October 31, 2014) and each month thereafter, the Boys & Girls Club of Broward shall submit monthly program performance reports to the Community and Economic Development Department. The report shall explain any problems encountered with the project's implementation, and clearly indicate the names, addresses, and attendance of children or letters from the Broward County School Board certifying that the children being served reside in Hollywood and are recipients of the free or reduced breakfast or lunch program or prepare and maintain income certifications for those who are receiving CDBG subsidies.

In addition, beginning the first day of the second program month (November 1, 2014) and each month thereafter the Subgrantee shall complete a copy of sections 2, 4, and 5 (below) and the demographic report and submit to the Community and Economic Development Department until services are completed.

<b>SEC. 1</b>	<b>Monthly report for:</b>	<b>Boys &amp; Girls Club of Broward County</b>
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<b>SEC. 2</b>	<b>Funding for:</b>	<b>FY 2014-2015</b>	<b>CITY</b>
	<b>Subrecipient</b>	<b>Boys &amp; Girls Club of Broward County</b>	
	<b>Tot. Allocation</b>	<b>\$7,988.00</b>	
	<b>Expended</b>	<b>\$0.00</b>	
	<b>Remaining</b>	<b>\$0.00</b>	
	<b>Agreement Period (Months)</b>	<b>12</b>	

<b>SEC. 3</b>	<b>Quantifiable Goal</b>	<b>Youth Participants</b>	<b>CITY</b>
	<b>(Annually)</b>	<b>50</b>	

<b>SEC. 4</b>	<b>Services Provided</b>	<b>Youth Participants</b>
	<b>(Current Month)</b>	

#### SEC. 5 NOTABLE ACTIVITIES FOR THE MONTH

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**EXHIBIT  
"D"**

**TIMETABLE/SCHEDULE FOR PROJECT(S)**

October 1, 2014	Services provided to children
Nov. 2014-June 30, 2015	Ongoing Services
August 1- Sept. 30, 2015	Ongoing services, Program Evaluation and Final report

**EXHIBIT "E"**

**OMB CIRCULARS A-110 AND A-133**

Circulars are available at 2600 Hollywood Blvd., Room 203

**EXHIBIT "F"**

**Outcome Measurements and Quantifiable Goals**

**The Outcome Measurements and Quantifiable Goals will coincide with all Exhibits. See attached.**

## OUTCOMES MEASUREMENT TABLE

**Program:**

Youth Education Success (YES)

Inputs	Activities	Outputs	Outcomes		
			Initial	Intermediate	Longer-term
<p>Staff: 1 Lead Administrator and 2 Instructors who are certified teachers</p> <p>Equipment: 30 computers with i-Ready software</p>	<p>i-Ready educational software provides lessons in reading and math</p> <p>Hands-on Tutoring by certified teachers and youth aide</p> <p>Active mentoring by certified teachers and youth aide</p>	<p>Education Directors offer one hour of tutoring, four days per week to 75 members for 32 weeks.</p> <p>Education Directors guide and assist 75 members through 1 hour of i-Ready web-based lessons in math and reading, two days per week for 32 weeks.</p> <p>Education Director or Club staff offer one hour of mentoring per month to 75 members for 32 weeks.</p> <p>Education Director and Club staff offer one hour of homework help, four days per week to 75 members for 32 weeks.</p>	<p>Testing of current academic skills (pre-diagnostic)</p>	<p>Improved academic proficiency (monitoring of academic proficiency)</p>	<p>Children demonstrate positive school performance.</p> <p>Children and youth grow and progress in their knowledge and skills needed to succeed in school.</p>

## Quantifiable Goals Table 2

### First Quarter:

80% of participants will receive at least 12 hours of i-Ready instruction.  
80% of participants will receive at least 40 hours of Power Hour homework help.

### Second Quarter:

80% of participants will receive at least 12 hours of i-Ready instruction.  
80% of participants will receive at least 40 hours of Power Hour homework help.

### Third Quarter:

80% of participants will receive at least 12 hours of i-Ready instruction.  
80% of participants will receive at least 40 hours of Power Hour homework help.

### Fourth Quarter:

- 85% of members participating in YES for the duration of the program will progress to the next grade level.
- 80% of members will increase their i-Ready math competency by at least 27 points during the school year.\*
- 80% of members will increase their i-Ready reading competency by at least 28 points during the school year.\*

\* i-Ready uses a scale score system that correlates to grade level competency. After a year in the program, participants are expected to increase their score by a certain amount of points as an indicator of their progression in knowledge of each subject. For math, participants should increase their score by an average of 27 points; 28 points for reading.