

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners                   **DATE:** September 12, 2019

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Continuing Services Agreement with State Contracting and Engineering Corporation for construction management at risk relating to the resiliency improvements at the Polk Street Marina Boat Ramp.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Public Utilities
  - 2) Type of Agreement – Construction Management at Risk Contract
  - 3) Method of Procurement (RFP, bid, etc.) – Section 255.103, Florida Statutes (Construction Management at Risk). Resolution No. R-2019-025 ranked and authorized continuing service agreements with three highest ranked firms, one being State Contracting and Engineering Corporation.
  - 4) Term of Contract:
    - a) initial – completion time is 150 days.
    - b) renewals (if any) – n/a
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – Guaranteed Maximum Price in the amount of \$814,597.00.
  - 6) Termination Rights – City may terminate for cause. (See Article 28).
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – State Contracting and Engineering Corporation will provide construction management at risk services for the Polk Street Marian Boat Ramp Resiliency Improvements.
  - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager