



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

DATE: July 25, 2018 **FILE:** PR-18-223

TO: Shiv Newaldass, Interim Director, Development Services

FROM: Robert Lowery, Procurement Contracts Officer, Procurement Services
RL

SUBJECT: Contract Renewal for General Contractors for Housing Programs with 11 Vendors

ISSUE:

The current period of the above contract expires November 2, 2018. The contract is renewable for a one (1) year period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

EXPLANATION:

Notification of Intent to Renew must be mailed to the vendor thirty (30) calendar days in advance of the contract expiration date. Accordingly, it is requested that you give this matter your immediate attention thereby providing a timely reply to preclude contract expiration.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

RECOMMENDATION:

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated along with the attached Contract Renewal Evaluation Form.

Date: 7/25/18

To: Robert Lowery, Procurement Services

The Director recommends the following:

☒ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is _____.

☐ DO NOT renew this contract. See attached memo explaining the reason(s).

☐ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

☒ Estimated: annual usage/expenditure is 700,000.00

By: *[Signature]*

Title: Interim Director, Dept. of Development Services

Robert Lowery

From: Clay Milan
Sent: Tuesday, July 31, 2018 6:00 PM
To: Robert Lowery; Shiv Newaldass; Anthony Grisby; Peggy Eads
Cc: Paul Bassar; Daniel Mainero
Subject: RE: Renewal for RFQ-4524-16-RL - General Contractors for Housing Programs - 11 Vendors

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Red Category

Rob,

HOME

11.1500.60617.554.009202

11.1500.60677.554.009202

SHIP

64.1500.17200.554.009202

64.1500.17200.554.019202

64.1500.17200.554.039210

64.1500.18200.554.009202

64.1500.18200.554.019202

64.1500.19200.554.009202

From: Robert Lowery
Sent: Tuesday, July 31, 2018 4:18 PM
To: Clay Milan <CMilan@hollywoodfl.org>; Shiv Newaldass <SNEWALDASS@hollywoodfl.org>; Anthony Grisby <AGrisby@hollywoodfl.org>; Peggy Eads <PEADS@hollywoodfl.org>
Cc: Paul Bassar <PBASSAR@hollywoodfl.org>; Daniel Mainero <DMAINERO@hollywoodfl.org>
Subject: RE: Renewal for RFQ-4524-16-RL - General Contractors for Housing Programs - 11 Vendors

Hi Clay,

Received – Can you provide the account(s) where the \$700k is coming from?

Thanks,

Rob

From: Clay Milan
Sent: Tuesday, July 31, 2018 10:09 AM
To: Robert Lowery; Shiv Newaldass; Anthony Grisby; Peggy Eads
Cc: Paul Bassar; Daniel Mainero
Subject: RE: Renewal for RFQ-4524-16-RL - General Contractors for Housing Programs - 11 Vendors

Rob,

Attached is signed form requesting renewal under same terms and conditions

From: Robert Lowery

Sent: Wednesday, July 25, 2018 10:45 AM

To: Shiv Newaldass <SNEWALDASS@hollywoodfl.org>; Clay Milan <CMilan@hollywoodfl.org>; Anthony Grisby <AGrisby@hollywoodfl.org>; Peggy Eads <PEADS@hollywoodfl.org>

Cc: Paul Bassar <PBASSAR@hollywoodfl.org>; Daniel Mainero <DMAINERO@hollywoodfl.org>

Subject: Renewal for RFQ-4524-16-RL - General Contractors for Housing Programs - 11 Vendors

Good Morning,

Please see the attached, regarding RFQ-4524-16-RL, which expires on 11-2-18.

Thank you,

Rob Lowery, *MPA, CPPB*
Procurement Contracts Officer



City of Hollywood
Office of Procurement Services
2600 Hollywood Boulevard, Room 303
Hollywood, FL 33020
Phone: 954-921-3552
Email: rlowery@hollywoodfl.org



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Department/Office Contract Renewal Evaluation

Date: <u>7/25/18</u>	
Department/Office: <u>DEVELOPMENT SERVICES</u>	Division/Area: <u>COMMUNITY DEVELOPMENT</u>
Contact Person: <u>CLAY MILAN</u>	Title: <u>COMMUNITY DEVELOPMENT MGR.</u>
Contact phone number: <u>954-921-3271</u>	Contact Email: <u>cmilan@hollywoodfl.org</u>
Purchase Order/Blanket Purchase Order #:	
Contract Expiration Date: <u>11/2/18</u>	
Vendor: <u>MULTIPLE</u>	Contact Person: <u>MULTIPLE</u>
Contact phone number: <u>NA</u>	Contact Email: <u>NA</u>
Good/Service: <u>REHABILITATION SERVICES</u>	Solicitation #: <u>RFQ-4524-16-RL</u>

1. How would you rate the quality of goods/services?

☐ Excellent
 ☒ Good
 ☐ Satisfactory
 ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☐ Excellent
 ☐ Good
 ☒ Satisfactory
 ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	☐	☒	☐	☐
Value	☐	☒	☐	☐
Frequency of Contact	☐	☒	☐	☐
Responsiveness to request	☐	☐	☒	☐

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes
 ☐ No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes
 ☐ No
 ☐ Did not need to contact

If no, please explain?



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

Department/Office
Contract Renewal Evaluation

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

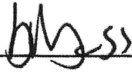
☒ Yes ☐ No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

ELEVEN VENDORS ARE IN THE POOL OF APPROVED CONTRACTORS.
HOWEVER, SEVERAL VENDORS HAVE NOT BEEN VERY ACTIVE. WOULD
STILL LIKE TO OFFER RENEWAL TO ALL ELEVEN IN HOPE THAT
PARTICIPATION WILL INCREASE.

Department/Office Director's Name: SHU NEWALDASS

Department/Office Director's Signature: 

July 25, 2018

Dear Vendor:

Our agreement for General Contractors for Housing Programs – based on RFQ-4524-16-RL, expires on 11/2/2018.

The Office of Procurement Services would like to renew the agreement for a one (1) year renewal period under the terms and conditions of the solicitation.

Please advise your interest in renewing this agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 if you have questions.

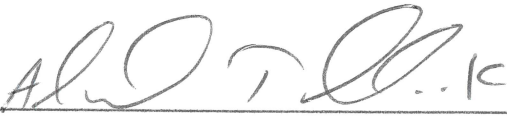
A response as soon as possible would be appreciated.

Sincerely,



Robert Lowery, Procurement Contracts Officer
Office of Procurement Services

RL/dm

I agree: 
(Signature)

I disagree: _____
(Signature)

Company Name: AT Construction, Inc

Name: AHMAD TAYAKOLI

Date: 8-15-18

July 25, 2018

Dear Vendor:

Our agreement for General Contractors for Housing Programs – based on RFQ-4524-16-RL, expires on 11/2/2018.

The Office of Procurement Services would like to renew the agreement for a one (1) year renewal period under the terms and conditions of the solicitation.

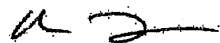
Please advise your interest in renewing this agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 if you have questions.

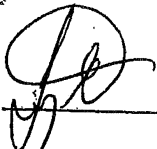
A response as soon as possible would be appreciated.

Sincerely,



Robert Lowery, Procurement Contracts Officer
Office of Procurement Services

RL/dm

I agree: 

(Signature)

I disagree: _____

(Signature)

Company Name: Assured contracts

Name: LUIGI GALASSIO

Date: 8/8/18

July 25, 2018

Dear Vendor:

Our agreement for General Contractors for Housing Programs – based on RFQ-4524-16-RL, expires on 11/2/2018.

The Office of Procurement Services would like to renew the agreement for a one (1) year renewal period under the terms and conditions of the solicitation.

Please advise your interest in renewing this agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 if you have questions.

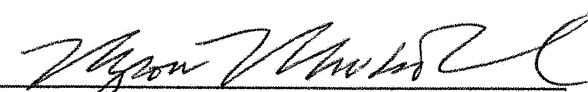
A response as soon as possible would be appreciated.

Sincerely,



Robert Lowery, Procurement Contracts Officer
Office of Procurement Services

RL/dm

I agree: 
(Signature)

I disagree: _____
(Signature)

Company Name: Fundamental Engineering
& CONSTRUCTION, INC.

Name: NYRON MANORDE

Date: 8/3/2018

July 25, 2018

Dear Vendor:

Our agreement for General Contractors for Housing Programs – based on RFQ-4524-16-RL, expires on 11/2/2018.

The Office of Procurement Services would like to renew the agreement for a one (1) year renewal period under the terms and conditions of the solicitation.

Please advise your interest in renewing this agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 if you have questions.

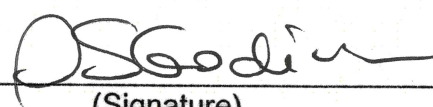
A response as soon as possible would be appreciated.

Sincerely,



Robert Lowery, Procurement Contracts Officer
Office of Procurement Services

RL/dm

I agree: 
(Signature)

I disagree: _____
(Signature)

Company Name: DSG Construction

Name: Daniela Secu Godicheu

Date: 8/2/18

July 25, 2018

Dear Vendor:

Our agreement for General Contractors for Housing Programs – based on RFQ-4524-16-RL, expires on 11/2/2018.

The Office of Procurement Services would like to renew the agreement for a one (1) year renewal period under the terms and conditions of the solicitation.

Please advise your interest in renewing this agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 if you have questions.

A response as soon as possible would be appreciated.

Sincerely,



Robert Lowery, Procurement Contracts Officer
Office of Procurement Services

RL/dm

I agree: _____

(Signature)

I disagree: _____

(Signature)

Company Name: _____

WORK 4 U CORP

Name: _____

LUIS PLATA

Date: _____

7/27/18

July 25, 2018

Dear Vendor:

Our agreement for General Contractors for Housing Programs – based on RFQ-4524-16-RL, expires on 11/2/2018.

The Office of Procurement Services would like to renew the agreement for a one (1) year renewal period under the terms and conditions of the solicitation.

Please advise your interest in renewing this agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 if you have questions.

A response as soon as possible would be appreciated.

Sincerely,



Robert Lowery, Procurement Contracts Officer
Office of Procurement Services

RL/dm

I agree: Oscar Frozini
(Signature)

I disagree: _____
(Signature)

Company Name: GENTILE CORP.

Name: OSCAR FROZINI

Date: July 27 2018

Office of Procurement Services



tel: 954.921.3299
fax: 954.921.3086

July 25, 2018

Dear Vendor:

Our agreement for General Contractors for Housing Programs – based on RFQ-4524-16-RL, expires on 11/2/2018.

The Office of Procurement Services would like to renew the agreement for a one (1) year renewal period under the terms and conditions of the solicitation.

Please advise your interest in renewing this agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 if you have questions.

A response as soon as possible would be appreciated.

Sincerely,

A handwritten signature in black ink, appearing to be "RL", written over a horizontal line.

Robert Lowery, Procurement Contracts Officer
Office of Procurement Services

RL/dm

I agree: A handwritten signature in black ink, appearing to be "Mohammad Reza Ronizi", written over a horizontal line.
(Signature)

I disagree: _____
(Signature)

Company Name: Building Express Co.

Name: Mohammad Reza Ronizi

Date: 07/26/2018

2600 Hollywood Boulevard
P.O. Box 229045
Hollywood, Florida
33022-9045
hollywoodfl.org

July 25, 2018

Dear Vendor:

Our agreement for General Contractors for Housing Programs – based on RFQ-4524-16-RL, expires on 11/2/2018.

The Office of Procurement Services would like to renew the agreement for a one (1) year renewal period under the terms and conditions of the solicitation.

Please advise your interest in renewing this agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 if you have questions.

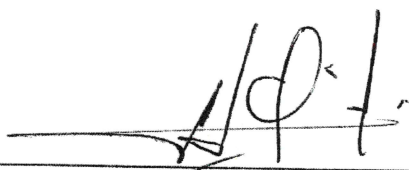
A response as soon as possible would be appreciated.

Sincerely,



Robert Lowery, Procurement Contracts Officer
Office of Procurement Services

RL/dm

I agree:  _____
(Signature)

I disagree: _____
(Signature)

Company Name: COSUGAS LLC

Name: HERMAN GIACOMELLI

Date: 07/25/18

Office of Procurement Services



tel: 954.921.3299
fax: 954.921.3086

July 25, 2018

Dear Vendor:

Our agreement for General Contractors for Housing Programs – based on RFQ-4524-16-RL, expires on 11/2/2018.

The Office of Procurement Services would like to renew the agreement for a one (1) year renewal period under the terms and conditions of the solicitation.

Please advise your interest in renewing this agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 if you have questions.

A response as soon as possible would be appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "RL", written over a horizontal line.

Robert Lowery, Procurement Contracts Officer
Office of Procurement Services

RL/dm

I agree: _____
(Signature)

I disagree: _____
(Signature)

Company Name: Access Builder, Inc.

Name: Edward P. Cancio

Date: 7/25/18

2600 Hollywood Boulevard
P.O. Box 229045
Hollywood, Florida
33022-9045
hollywoodfl.org

July 25, 2018

Dear Vendor:

Our agreement for General Contractors for Housing Programs – based on RFQ-4524-16-RL, expires on 11/2/2018.

The Office of Procurement Services would like to renew the agreement for a one (1) year renewal period under the terms and conditions of the solicitation.

Please advise your interest in renewing this agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 if you have questions.

A response as soon as possible would be appreciated.

Sincerely,



Robert Lowery, Procurement Contracts Officer
Office of Procurement Services

RL/dm

I agree: Lionel J. Dunbar
Digitally signed by Lionel J. Dunbar
Date: 2018.07.25 11:55:48 -04'00'
(Signature)
I disagree: _____
(Signature)
Black Street Enterprises, LLC d/b/a
Company Name: BSE Construction Group
Name: Lionel J. Dunbar - President & CEO
Date: July 25th, 2018

July 25, 2018

Dear Vendor:

Our agreement for General Contractors for Housing Programs – based on RFQ-4524-16-RL, expires on 11/2/2018.

The Office of Procurement Services would like to renew the agreement for a one (1) year renewal period under the terms and conditions of the solicitation.

Please advise your interest in renewing this agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 if you have questions.

A response as soon as possible would be appreciated.

Sincerely,



Robert Lowery, Procurement Contracts Officer
Office of Procurement Services

RL/dm

I agree: _____

(Signature)

I disagree: _____

(Signature)

Company Name: JAMES JOYCE CONT. CORP.

Name: James Joyce

Date: 7/25/18