

**AGREEMENT
BETWEEN
CITY OF HOLLYWOOD, FLORIDA
AND
VITAL RECORDS
CONTROL
FOR
RECORDS MANAGEMENT, STORAGE, AND SHREDDING SERVICES**

This Agreement was made and entered into this ____ day of _____, 2025, by and between the CITY OF HOLLYWOOD, FLORIDA, a municipal corporation of the State of Florida (hereinafter "City") and VITAL RECORDS HOLDINGS, LLC D/B/A VITAL RECORDS CONTROL (hereinafter "Vendor").

WHEREAS, City issued Invitation for Bid No. IFB-301-25-SA (hereinafter the "IFB") for Records Management, Storage, and Shredding Services; and

WHEREAS, Vendor submitted a proposal in response to the IFB;

NOW, THEREFORE, in consideration of the mutual promises and understandings set forth herein, the parties hereto agree as follows:

**ARTICLE I
INCORPORATION OF DOCUMENTS**

The IFB, including any addenda thereto, the proposal submitted by Vendor, and the Purchase Agreement, if applicable, and Exhibits "A" and "B" (hereinafter, collectively, the "IFB Documents") are attached hereto and incorporated herein in their entirety. Except as otherwise provided in this Agreement, the parties shall comply with the terms and conditions set forth in the IFB Documents.

**ARTICLE II
INDEMNIFICATION**

Vendor agrees to indemnify and hold harmless the City, its officers, agents, and employees from and against any and all claims, suits, actions, damages and causes of action whatsoever, legal or administrative proceedings, liabilities, interest, attorney's fees, costs of any kind whether arising prior to the start of activities or following completion or acceptance and in any manner directly or indirectly caused, occasioned or contributed to in whole or in part by reason of any act, error or omission, fault or negligence whether active or passive by Vendor, or anyone acting under its control, direction, or on its behalf in connection with or incident to its performance of this Agreement and the IFB Document. Nothing in this Agreement or under the IFB Documents shall be construed to affect in any way the City's rights, privileges, and immunities under the doctrine of "sovereign immunity" and as set forth in Section 768.28, Florida Statutes.

ARTICLE III REMEDIES

This Agreement shall be governed by the laws of the State of Florida. Any and all legal action necessary to enforce this Agreement will be held in Broward County, Florida. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power or remedy hereunder shall preclude any other or further exercise hereof.

ARTICLE IV SEVERABILITY

If any term or provision of this Agreement, or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Agreement shall be deemed valid and enforceable to the extent permitted by law.

ARTICLE V ENTIRETY OF CONTRACTUAL AGREEMENT

This Agreement, together with the attachments hereto, sets forth the entire Agreement between the parties, and there are no promises or understandings other than those stated herein. None of the provisions, terms or conditions contained in this Agreement may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto.

ARTICLE VI NOTICE

All notices required shall be sent by certified mail, return receipt requested. If sent to City, such notices shall be mailed to:

Patricia Cerny
City Clerk
City of Hollywood
2600 Hollywood Boulevard
Hollywood, Florida 33020

with a copy to:

Damaris Henlon, City Attorney
City of Hollywood
2600 Hollywood Boulevard, Room 407
Hollywood, Florida 33020

and if sent to Vendor, such notices shall be mailed to:

Daniel Morong
Senior Area Development Manager
VRC COMPANIES, LLC

ARTICLE VII
THIRD PARTY RIGHTS

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than City and Vendor.

IN WITNESS WHEREOF, the parties hereto have set their hands and official seals the day and year first above written.

CITY OF HOLLYWOOD, FLORIDA, a
municipal corporation of the State of Florida

ATTEST:

By: _____
Josh Levy, Mayor

Patricia A. Cerny, MMC
City Clerk

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

Damaris Henlon, City Attorney

VITAL RECORDS CONTROL, a Florida
corporation

By: _____

Name typed, printed or stamped
Title: _____