

RESOLUTION NO. R-2023-123

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING APPROPRIATE CITY OFFICIALS TO EXECUTE A CONTRACT WITH ENVIROWASTE SERVICES GROUP, INC. IN THE AMOUNT OF \$1,057,085.00 FOR CONSTRUCTION SERVICES RELATED TO INFLOW AND INFILTRATION - MANHOLE REPAIRS; APPROVING AND AUTHORIZING APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER CTA 23-01 WITH CRAVEN, THOMPSON & ASSOCIATES, INC. IN AN AMOUNT NOT TO EXCEED \$90,000.00 FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THIS PROJECT.

WHEREAS, the City is responsible for the continued assessment, renewal and replacement of the wastewater collection system, including 85 lift stations and over 280 miles of sewer mains; and

WHEREAS, the Department of Public Utilities ("Department") has a long-standing program to reduce the inflow and infiltration ("I/I") to the wastewater collection system, which program included the repair of manholes and other wastewater collection system components; and

WHEREAS, Department staff prepared bid documents for I/I - Manhole Repairs; and

WHEREAS, on October 10, 2022, Notice of Bid Availability for Bid No IFB-4744-22-OT was electronically advertised on Bidsync.com in accordance with Section 38.43(A) of the Procurement Code; and

WHEREAS, Bid No IFB-4744-22-OT was opened on November 9, 2022, with the following results:

NO.	BIDDER	BID TOTAL
1	Envirowaste Services Group, Inc.	\$1,057,085.00

; and

WHEREAS, Department and Office of Procurement and Contract Compliance staff thoroughly evaluated the Bid for responsiveness and responsibility, and Envirowaste Services Group, Inc. was determined to be the only responsive and responsible bidder; and

WHEREAS, on December 19, 2022, a Notice of Intent to Award was posted on the City's website and on Bidsync.com, and resulted in no bid protests; and

WHEREAS, on September 20, 2017, the City Commission passed and adopted Resolution No. R-2017-284, which authorized the execution of continuing professional consulting engineering services contracts with five firms for water, sewer, reuse, and stormwater infrastructure projects, one of the firms being Craven, Thompson & Associates, Inc. ("Craven"); and

WHEREAS, on August 9, 2021, the continuing services contract with Craven was renewed for an additional two-year period; and

WHEREAS, Department staff requested a proposal from Craven to provide construction administration services for the I/I- Manhole Repairs project; and

WHEREAS, Craven submitted a proposal to provide construction administration services in an amount not to exceed \$90,000.00; and

WHEREAS, Department staff evaluated the scope and fee proposal and determined that the negotiated fee is fair and reasonable and in accordance with industry standards; and

WHEREAS, the Director of Public Utilities and the Chief Procurement Officer recommend that the City Commission approve and authorize the appropriate City officials to execute a contract with Envirowaste Services Group, Inc. in the amount of \$1,057,085.00 for construction services related to I/I Program - Manhole Repairs, and to execute an Authorization to Proceed for Work Order No. CTA 23-01 with Craven in an amount not to exceed \$90,000.00 for construction administration services for this project; and

WHEREAS, the contract with Envirowaste Services Group, Inc. is for an initial term of one year with two additional one-year renewal terms, at the option of the City and under the same terms and conditions; and

WHEREAS, funding for the project is included in the amended FY 2023 Capital Improvement Plan in account number 442.409901.53600.563010.000712.000.000; and

WHEREAS, the estimated time to substantially complete the project will be 365 days from the Notice to Proceed date.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of a contract with Envirowaste Services Group, Inc., together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form by the City Attorney.

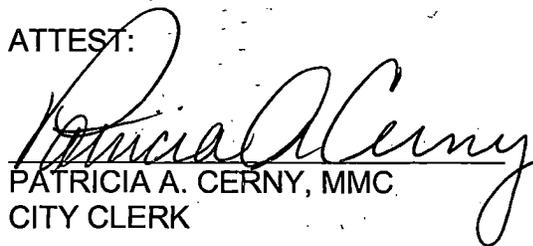
Section 3: That it approves and authorizes the execution, by the appropriate City officials, of an Authorization to Proceed for Work Order Number CTA 23-01 with Craven, Thompson & Associates, Inc., together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form by the City Attorney.

Section 4: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this 3 day of May, 2023.


JOSH LEVY, MAYOR

ATTEST:


PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM:


DOUGLAS R. GONZALES
CITY ATTORNEY



**CITY OF HOLLYWOOD
DEPARTMENT OF PUBLIC UTILITIES
ENGINEERING AND CONSTRUCTION SERVICES**

1621 N. 14th Avenue
Hollywood, FL 33020
Phone (954) 921-3930 • Fax (954) 921-3591

CONSULTANT'S AUTHORIZATION TO PROCEED

To: Craven, Thompson & Associates, Inc. Date: _____

Facility Name: City of Hollywood Project No.: 23-7101A

Project Name: Construction Administration Services Related to Inflow and Infiltration Manhole Repairs Work Order Number:

CTA 23-01

You are hereby authorized to proceed with the following services:

- Basic Services
 Additional/Reimbursable Services, as described below:

In accordance with executed Professional Services Agreement with Craven, Thompson, & Associates, Inc. (CTA), dated October 26, 2017 and renewed on August 9, 2021, pursuant to Resolution No. R-2017-284 and based upon CTA's proposal, for subject project, dated March 9, 2023.

This work is to be completed and submitted on or before: _____

See attached schedule dated: _____

Payment for these services shall be: Lump Sum: _____
 Not to exceed: \$90,000.00

Percentage _____

AUTHORIZED DESIGN VALUE

CONSULTANT'S ESTIMATED COST

Construction Budget:	\$ _____	\$ _____
Additive Alternates:	\$ _____	\$ _____
Total Construction Budget:	\$ _____	\$ _____

	BASIC SERVICES	SUPP. SERVICES	TOTAL
Total Estimated Fees:			
Fee Authorized Including This ATP	\$ 90,000.00	\$ _____	\$ 90,000.00
Less Fee Previously Authorized	\$ 0.00	\$ _____	\$ 0.00
Fee Authorized This ATP:	\$ 90,000.00	\$ _____	\$ 90,000.00

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

Douglas R. Gonzales, City Attorney

David E. Keller, Director
Department of Financial Services

The City of Hollywood, Florida

Attest:

By: _____
Josh Levy, Mayor

Patricia A. Cerny, MMC, City Clerk

Accepted By Consultant:

Account No.: 442.409901.53600.563010.000712.000.000

Note to Consultant: Please sign and return to the Engineering and Construction Services Division.