

CITY OF HOLLYWOOD, FLORIDA

OFFICE OF PROCUREMENT AND CONTRACT COMPLIANCE

Department/Office Contract Renewal Evaluation Form

Date: 9/18/23						
Department/Office: Public Works			Division/Area: Grounds Maintenance			
Contact Person: Joshua Collazo			Title: Public Works Superintendent			
Contact Phone Number: 954-830-0385			Contact Email Jcollazo@hollywoodfl.org			
Purchase Order/Blanket Purchase Order #: PA 600407						
Contract Expiration						
Vendor: Nice and Smooth Corp			Contact Person: Jose Fuentes			
Contact Phone Number: 954-559-2430			Contact Email: nslcorp@hotmail.com			
Good/Service: Lawn Maintenance			Solicitation #: C-23-293			
1. How would you rate the quality of goods/services?						
		☐ Satisfactory		Poor		
2. How would you rate	e the courteo	usness of the ven	dor's personnel?			
			☐ Satisfactory		☐ Poor	
3. With regards to the goods or services provided, how satisfied are you with the following items?						
(Please check one pe	er category)					
		Excellent	Good	Satisfactory	Poor	
Overall Quality		\boxtimes				
Value		\boxtimes				
Frequency of Contact						
Responsiveness to request(s)		\boxtimes				
4. Are all goods/services on the contract being performed at the agreed upon price, time and terms?						
⊠ Yes □ No						
If no, please explain?						
5. If you contacted the vendor, were all your questions and/or issues resolved to your complete satisfaction?						
If no, please explain?						

6. Has invoicing been timely, accurate and in accordance with the contract?				
⊠ Yes □ No				
If no, please explain?				
7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?				
If no, please explain?				
8. Please state any additional comments about your experience with this vendor and the goods/services provided:				
Department/Office Director's Name:				
Department/Office Director's Signature:				