

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners                      **DATE:** November 13, 2023

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Blanket Purchase Agreement with Tripp Electric Motors, Inc.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
- 2) Type of Agreement – Blanket Purchase Agreement
- 3) Method of Procurement (RFP, bid, etc.) – Section 38.41 (C)(5) of the Code of Ordinances allows the Chief Procurement Officer to procure, without following formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference; utilization of other governmental entities' contracts shall be permitted only during the term of the other governmental entity's contract.
- 4) Term of Contract:
  - a) initial – May 27, 2023, through April 18, 2024
  - b) renewals (if any) – Parties have exercised the one additional one-year renewal through April 18, 2025
  - c) who exercises option to renew – Mutual agreement of the parties
- 5) Contract Amount – \$300,000.00
- 6) Termination Rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall provide motor and pump repair services to provide maintenance and repair for 85 lift stations, 10 stormwater pump stations, the water treatment plant, and the wastewater treatment

plant, to prevent sewer overflows and permit excursions, to ensure safe drinking water, and to reduce street flooding.

9) Other Significant Provisions: Competitively bid by Palm Beach County

cc: George R. Keller, Jr. CPPT, City Manager