

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** January 29, 2018  
**FROM:** Douglas R. Gonzales, City Attorney  
**SUBJECT:** Proposed Blanket Purchase Order with Federal Eastern International for the purchase of active shooter equipment.

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Police Department
  - 2) Type of Agreement – Blanket Purchase Order
  - 3) Method of Procurement (RFP, bid, etc.) – “Piggyback” exemption.
  - 4) Term of Contract
    - a) initial – as needed basis
    - b) renewals (if any) – none
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – In an estimated amount of \$230,096.92.
  - 6) Termination rights – n/a
  - 7) Indemnity/Insurance Requirements – None
  - 8) Scope of Services – Federal Eastern International will supply the City with active shooter equipment.
  - 9) Other significant provisions – n/a
- cc: Wazir A. Ishmael, Ph.D., City Manager