

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** August 26, 2019

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Fourth Amendment to the Home Agreement with Hope South Florida, Inc. to provide tenant based rental assistance to eligible Hollywood participants.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Development Services/Community Development Division
- 2) Type of Agreement – Fourth Amendment
- 3) Method of Procurement (RFP, bid, etc.) – Initially, item was a best interest pursuant to Section 38.40(C)(8).
- 4) Term of Contract:
 - a) initial – March 1, 2014 to September 30, 2017 which was extended until September 30, 2018 pursuant to Resolution No. R-2015-140. The agreement was then extended until September 30, 2019 pursuant to Resolution No. R-2018-258. **This resolution will extend the term until March 20, 2020.**
 - b) renewals (if any) – Yes
 - c) who exercises option to renew – By mutual agreement of the parties. However, the City is under no obligation to extend or renew any may procure any service from another source.
- 5) Contract Amount – Pursuant to Resolution No. R-2018-258, funding was increased to \$596,065.00 and the administrative fee was increased to \$59,606.50. **For purposes of this item, there is remaining funding of \$51,531.28 to be utilized for as direct services for the project and this amount does not include an administrative fee.**
- 6) Termination Rights – with or without cause.
- 7) Indemnity/Insurance Requirements – Yes.
- 8) Scope of Services – Hope South Florida, Inc. shall provide rental subsidies.
- 9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager