

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: February 25, 2016

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Contract with Florida Design Contractors, Inc.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Construction Contract
 - 3) Method of Procurement (RFP, bid, etc.) – Bid Project No. 115-9077A
 - 4) Term of Contract
 - a) initial – 365 days from the issuance of the Notice to Proceed
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$840,000.00
 - 6) Termination rights – Either party may terminate with cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall perform construction services related to the Reuse System Expansion Phase II.
 - 9) Other significant provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** February 25, 2016
FROM: Jeffrey P. Sheffel, City Attorney
SUBJECT: Proposed Authorization to Proceed with Hazen and Sawyer, P.C.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Consultant’s Authorization to Proceed
 - 3) Method of Procurement (RFP, bid, etc.) – Per Florida Statute 287.055, Consultants’ Competitive Negotiation Act
 - 4) Term of Contract
 - a) initial – Approximately 12 months
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$75,600.00
 - 6) Termination rights – Either party may terminate for cause.
 - 7) Indemnity/Insurance Requirements – Consultant shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall provide construction administration services during the construction phase of the Reuse System Expansion Phase II.
 - 9) Other significant provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager