

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** March 30, 2022

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Authorization to Proceed for Amendment No. 1 to work order KHA-21-04 with Kimberly-Horn & Associates to provide additional Professional Engineering Services related to the drainage improvements along North 26<sup>th</sup> Avenue.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Public Utilities
- 2) Type of Agreement – Initial Continuing Consulting Engineering Services Agreement (Resolution No. R-2017-284). Drainage Improvement Project initial ATP pursuant to Resolution No. R-2021-152)
- 3) Method of Procurement (RFP, bid, etc.) – Original item was pursuant to CCNA (Section 287.055, Florida Statutes. For drainage improvement project Resolution No. 2021-152.
- 4) Term of Contract:
  - a) initial – the continuing services contract approved pursuant to Resolution No. R-2018-284 was for a three year term. **This ATP project will be done within eight months of the execution of the ATP.**
  - b) renewals (if any) – The existing agreement has two additional one year renewal terms. Agreement was renewed on 7/26/21.
  - c) who exercises option to renew – both parties.
- 5) Contract Amount – In an amount not to exceed \$35,000.00.
- 6) Termination Rights – with or without cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Kimberly-Horn & Associates will provide additional professional engineering consulting services for the drainage improvements along North 26<sup>th</sup> Avenue pursuant to its proposal dated March 3, 2022.
- 9) Other Significant Provisions: N/A

cc: Dr. Wazir Ishmael, City Manager