

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING ENGINEERING FIRMS TO PROVIDE PROFESSIONAL ENGINEERING CONSULTING SERVICES RELATED TO THE INFILTRATION AND INFLOW PROGRAM; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AN AGREEMENT WITH HAZEN AND SAWYER, P.C., THE HIGHEST RANKED FIRM.

WHEREAS, the City has the responsibility for planning, regulating, designing, constructing, operating and maintaining the Southern Regional Wastewater Treatment Plant and the wastewater collection system, including 85 sewer lift stations and over 280 miles of sewer conveyance; and

WHEREAS, the Department of Public Utilities (“Department”) has historically performed inflow and infiltration (“I&I”) repair in response to the failure of wastewater collection system components or following closed-circuit television inspection of selected sewer basins; and

WHEREAS, the Department desires to implement a systematic and phased I&I control program that provides a thorough analysis of the sewer collection system and establishes a standard approach to locating and correcting I&I; and

WHEREAS, Phase 1 of this program will identify and categorize I&I in the sewer collection system, and Phase 2 will initiate I&I source investigation and establish standard repair and rehabilitation practices; and

WHEREAS, the Department desires to retain professional services from an engineering consulting firm to assist with the two phase I&I program; and

WHEREAS, the Department has followed the procedures set forth in Section 287.055, Florida Statutes, entitled “Consultants’ Competitive Negotiation Act,” and the City’s Procurement Code to advertise for statements of qualifications for engineering services; and

WHEREAS, on April 21, 2022, a Notice of Availability for Statement of Qualifications No. RFQ-4717-22-OT was posted on the City’s website and Bidsync.com; and

WHEREAS, the Notice of Availability for Statement of Qualifications No. RFQ-4717-22-OT was advertised and sent to 22,441 firms and viewed by 61 firms on Bidsync.com in accordance with Section 38.43 of the City’s Procurement Code; and

WHEREAS, on May 24, 2022, RFQ-4717-22-OT was opened and resulted in proposals from the following three firms:

1. Hazen and Sawyer, P.C.
2. Public Utility Management & Planning Services, Inc.
3. RJN Group Engineering ; and

WHEREAS, a Selection Committee comprised of five professionals were assigned the task of evaluating the statement of qualifications and ranking the responses; and

WHEREAS, on June 14, 2022, members of the Selection Committee and the Chief Procurement Officer, as a non-voting technical advisor, met in a publicly advertised meeting to evaluate the Statement of Qualifications based upon the stipulated guidelines/criteria in the Statement of Qualifications package; and

WHEREAS, the RFQ, Statement of Qualifications and Section 287.055(4)(b), Florida Statutes, require that a minimum of three consulting firms be selected; and

WHEREAS, the Selection Committee completed the evaluation process and ranked the firms according to the stipulated guidelines/criteria in the RFQ and decided that oral presentations would not be required, and recommend that the ranking of the top three firms in the following order for consideration:

- | | |
|--|------------|
| 1. Hazen and Sawyer, P.C. | 473 Points |
| 2. Public Utility Management & Planning Services, Inc. | 358 Points |
| 3. RJN Group Engineering. | 347 Points |

; and

WHEREAS, the Interim Director of the Department and Chief Procurement Officer recommend that the City Commission rank the firms and authorize appropriate City officials to negotiate a professional consulting engineering services agreement with the highest-ranked firm, Hazen and Sawyer, P.C., to provide engineering services for the Inflow and Infiltration Program; and

WHEREAS, upon negotiating the agreement with the highest-ranked firm, if the contract amount falls within the City Manager's authority pursuant to Section 38.38 of the Procurement Code, the City Manager will execute the agreement; however, if the contract amount exceeds his authority, the agreement will be brought back to the City Commission for consideration at a later date; and

WHEREAS, funding for this project was included in the amended Fiscal Year 2023 Capital Improvement Plan, and is available in account number 442.409901.53600.531300.000731.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it ranks the professional consulting engineering firms as follows:

1. Hazen and Sawyer, P.C.
2. Public Utility Management & Planning Services, Inc.
3. RJN Group Engineering

Section 3: That it authorizes the appropriate City officials to negotiate the Professional Services Agreement with the highest-ranked firm, Hazen and Sawyer, P.C., together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4: That if the negotiated agreement amount falls within the City Manager's authority pursuant to Section 38.38 of the Procurement Code, the City Manager is authorized to execute the attached Agreement. In the event that the contract amount is above the City Manager's authority, the Agreement will be brought back to the City Commission at a later date for consideration and approval.

Section 5: That if the appropriate City officials are unable to negotiate an agreement with the highest-ranked firm, then they are authorized to terminate negotiations with that firm and commence negotiations with the next highest-ranked firm and execute an agreement, if possible, in accordance with Section 3.

Section 6: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

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PASSED AND ADOPTED this _____ day of _____, 2022.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY for the use and reliance of the City of Hollywood, Florida, only.

DOUGLAS R. GONZALES
CITY ATTORNEY