



## Piggyback Checklist

**Contract Number/Name:** Manatee County School District Contract of Award Agreement No. 21-0053-MR

**Services/Supplies to be provided:** Playground and safety surface removal and new playground, safety surface and shade installation.

**Using Department(s):** Department of Parks, Recreation & Cultural Arts

| ITEMS VERIFIED                                                                                                                                                                 | YES | NO | COMMENT                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|---------------------------------------------|
| Does the piggyback contract allow the utilization of the contract by other entities, including use in the state of FL if it's an out of state contract?                        | Yes |    |                                             |
| Was the contract awarded through a solicitation or other acceptable competitive process that was publicly advertised?                                                          | Yes |    |                                             |
| Piggyback Contract is Valid?<br>Contract Expiration Date: 08/31/2023                                                                                                           | Yes |    | Initial Term: 09/01/20 – 08/31/23           |
| Goods / Services requested by the Using Department(s) match those allowed under the piggyback contract and do not extend beyond the expiration date of the piggyback contract? | Yes |    |                                             |
| Does the piggyback contract have acceptable terms and conditions?                                                                                                              | Yes |    |                                             |
| Did the vendor confirm that the piggyback contract is authorized to be used with the established terms, conditions, and pricing?                                               | Yes |    | Vendor approves using the contract.         |
| Is pricing "Fair and Reasonable" in the piggyback contract?                                                                                                                    | Yes |    |                                             |
| Piggyback Contract Certificate(s) of Insurance (COI) is acceptable to the COH's Risk Management?                                                                               | Yes |    |                                             |
| Piggyback Contract has Warranty Conditions?                                                                                                                                    |     | No | Warranty conditions are specific to vendor. |
| Piggyback Contract has liquidated damages (if Yes, provide the daily liquidated amount)                                                                                        |     | No |                                             |

**Verified By:** \_\_\_\_\_

**Date:** \_\_\_\_\_