

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER TTH 24-03 WITH TETRA TECH, INC. FOR ON-CALL PROFESSIONAL ENGINEERING SUPPORT SERVICES RELATED TO GRANT APPLICATIONS ON AN AS-NEEDED BASIS IN AN AMOUNT UP TO \$200,000.00.

WHEREAS, the Department of Public Utilities (“Department”) requires engineering support services on an as-needed basis to pursue grant funding from various agencies and to continue meeting regulatory, compliance, legislative, and contractual needs; and

WHEREAS, some of the services needed can be pre-defined, but the need for additional previously unanticipated services may arise; and

WHEREAS, the Department determined that engineering services for the following and other similar tasks on an as-needed basis are necessary to assist the Department:

- Engineering and technical assistance to strategically identify and draft prospective grant applications that best suit the Department’s needs and goals;
- Engineering support related to regulatory compliance and permit applications for Citywide water, wastewater, stormwater, and reuse water systems;
- Engineering support for water, wastewater, stormwater, and reuse water projects designed and administrated in-house by Department staff;
- Conceptual planning for water, sewer, stormwater, reuse systems, and matters of emerging interest; and

WHEREAS, on September 6, 2023, the City Commission passed and adopted Resolution No. R-2023-277, which authorized the execution of continuing professional consulting engineering services contracts with eight firms for infrastructure (water, sewer, reuse, and stormwater) projects, one of the firms being Tetra Tech, Inc. (“TTH”); and

WHEREAS, the Department requested a proposal from TTH to provide the aforementioned services for infrastructure projects on an as-needed basis; and

WHEREAS, TTH submitted a proposal to provide the requested services in an amount up to \$200,000.00; and

WHEREAS, the Department Director and the Interim Chief Procurement Officer recommend that the City Commission approve and authorize the appropriate City officials

to execute the attached Authorization to Proceed for Work Order TTH 24-03 with TTH for engineering support services on an as-needed basis in an amount up to \$200,000.00; and

WHEREAS, funding for this project was included in the amended FY 2024 Capital Improvement Plan and is available in account numbers 442.409901.53600.531300.000744.000.000 and 443.419901.53800.563010.000913.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of an Authorization to Proceed for Work Order Number TTH 24-03 with TTH, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2024.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM:

DOUGLAS R. GONZALES
CITY ATTORNEY