



# CITY of HOLLYWOOD, FLORIDA

## DEPARTMENT OF PARKS, RECREATION AND CULTURAL ARTS

1405 South 28<sup>th</sup> Avenue ▪ Hollywood, Florida 33020  
Phone 954-921-3404 ▪ Fax 954-921-3572 ▪ [www.hollywoodfl.org](http://www.hollywoodfl.org)

Chuck Ellis  
Director

April 8, 2015

Dear Potential Sponsor:

The Parks, Recreation and Cultural Arts Department of the City of Hollywood is seeking proposals from approved sponsors under the State of Florida, Department of Agriculture and Consumer Services (DACS) to become the food service sponsor for the 2015 summer camps (4 sites) and 2015-1016 aftercare program (1 site). The food service sponsor must offer a food service program for children 18 years old and younger for low income families. The food service sponsor must abide by all DACS Division of Food, Nutrition and Wellness rules, agreements and/or guidelines. The food service sponsor shall provide snacks, breakfast, lunch and/or dinner as required by DACS. This food service shall be provided at no cost to the City of Hollywood Department of Parks, Recreation and Cultural Arts (recognized as a "Site") with DACS reimbursement going directly to food service sponsor. All vendors must submit liability insurance with their proposals indicating the City of Hollywood (2600 Hollywood Boulevard) as certificate holder and naming the city as additional insured.

In addition to company and staff member information proposals must include the following:

- 1) Number of sites responsible for and some names and contact information
- 2) Sample summer and afterschool menu including hot and cold meals
- 3) State whether sponsor will provide refrigerators and food warmers or does site need to provide (per site)
- 4) Menu flexibility pertaining to off-site field trips
- 5) Sponsor's approach to respond to concerns and or issues that may arise

When submitting the proposal, please include if interested in partnering with the Parks, Recreation and Cultural Arts Department longer than the proposed timeframe. Please submit each proposal by Monday, April 13, 2015 by 3:00pm. The proposals may be faxed or emailed to 954.921.3572 or [dvazquez@hollywoodfl.org](mailto:dvazquez@hollywoodfl.org).

Regards,

David Vazquez  
Assistant Director

Our Mission: Through strong and dedicated leadership we provide quality parks and recreation services that are affordable,  
Innovative and responsive to our diverse community. .

"An Equal Opportunity and Service Provider Agency"