

PURCHASE ORDER ITEMS FOR ACCOUNTS PAYABLE

02/26/16  
PO NUMBER P215698

PO DATE 02/15/16 APPROVED  
VENDOR 26495 ADDR # 0 FLEET MANAGEMENT MAIN GARAGE  
ALAN JAY TOYOTA CITY OF HOLLYWOOD  
P.O.BOX 9200 1602 S. PARK ROAD  
SEBRING FL 33871-9200 HOLLYWOOD FL 33021  
954 967-4555

ENCUMBERED DATE 02/15/16 ORDER TOTAL 52642.50  
FOB TERMS

LINE REO #	TRANS #	TYPE	WHSE	STOCK #	BPO #	ACCOUNT #
ENC	SHIP DATE	UOM	QUANTITY	PRICE	ITEM TOTAL	

1	R237369	293900012974	N			46,1100,16194,545,006452
Y	020216	EA	2.0000	19475.000000		38950.00

DESCRIPTION: SUPPLY & DELIVERY OF (2) TWO 2016  
TOYOTA PRIUS c (1203) "COMPACT"

FACTORY OPTIONS:  
SUPER WHITE EXTERIOR  
OPTION CODE: 0040 @ NO CHARGE

FSA BID #:15-23-0904  
MODEL: 1203  
SPEC #:17  
PAGE: 249

2	R237369	293900012975	N			46,1100,14194,545,006452
Y	020216	EA	2.0000	4356.000000		8712.00

DESCRIPTION: MID-SIZE PRIUS II, INCLUDES: 1.8L  
ENGINE UPGRADE FROM 1.5L. 4 WHEEL  
DISC BRAKES, P195/65R15 TIRES, 15"  
ALLOY WHEELS, TOUCH SCREEN DISPLAY,  
MULTI-INFO DISPLAY W/TRIP INFO,  
INSTANT MPG INDICATOR, AUTO  
UP/DOWN POWER WINDOWS, AUTO  
CLIMATE CONTROL, (2) FRONT 12V  
POWER OUTLETS, POWER HEATED  
MIRRORS, FRONT & REAR VARIABLE  
INTERMITTENT WIPERS, LED  
DAYTIME RUNNING LIGHTS.  
OPTION CODE: 1223

CITY OF HOLLYWOOD

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3 R237369 293900012976 N      2.0000      397.00000      46.1100.14194.545.006452  
Y 020216 EA      794.00

DESCRIPTION: CONTRACT OPTIONS:  
DEALER PROVIDED THIRD KEY & REMOTE  
OPTION CODE: T3KR

4 R237369 293900012977 N      2.0000      45.25000      46.1100.14194.545.006452  
Y 020216 EA      90.50

DESCRIPTION: TEMPORARY TAG  
OPTION CODE: TEMP

5 R237369 293900012978 N      2.0000      2048.00000      46.1100.16194.545.006452  
Y 020216 EA      4096.00

DESCRIPTION: PLATINUM 6YR/100K WARRANTY, \$0  
DEDUCTIBLE  
OPTION CODE: PC6100

TOTAL COST PER VEHICLE WITH OPTIONS  
IS: \$26,321.25  
TOTAL COST FOR BOTH VEHICLES IS:  
\$52,642.50

ADVERTISING: NO EMBLEM, LOGO, TAG  
OR OTHER DEVISE OR DESIGN  
PROMOTING THE DEALER MAY BE  
AFFIXED IN ANY MANNER TO ANY  
VEHICLE DELIVERED UNDER THIS  
CONTRACT, EXCEPT FOR EMBLEMS  
INSTALLED BY MANUFACTURER  
IDENTIFYING MANUFACTURE & MODEL.

FLORIDA SHERIFFS ASSOCIATION,  
FSA BID NUMBER: 15-23-0904

CONTACT PERSON AT ALAN JAY TOYOTA:  
FLEET SALES MANAGER: CHRIS WILSON  
863-402-4234  
863-381-3411 CELL  
EMAIL: chris.wilson@alanjay.com

CONTACT PERSON AT CITY OF  
HOLLYWOOD: JOEL WALL  
954-967-4555  
EMAIL: jwall@hollywoodfl.org

\*\*PRIOR TO FINAL PAYMENT BY THE  
CITY, THE VENDOR SHALL PROVIDE THE  
CITY WITH THE MANUFACTURER'S  
STATEMENT OR CERTIFICATE OF ORIGIN

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LISTING THE CITY OF HOLLYWOOD,  
FLORIDA\*\*

CONFIRMATION OF ORDER MUST BE  
RECEIVED BY AGENCY WITHIN 14  
CALENDAR DAYS AFTER RECEIPT OF  
PURCHASE ORDER.

DATE OF QUOTE: 01/25/16

RESOLUTION #R-2016-XXX  
DATED: FEBRUARY XX, 2016

NEW VEHICLES REPLACE VEHICLE  
NUMBERS #6506 - 2005 TOYOTA PRIUS  
AND #6520 - 2005 TOYOTA PRIUS



# CITY OF HOLLYWOOD, FLORIDA

## PROCUREMENT SERVICES DIVISION

### Piggybacking Request Form

(Use for purchase(s) over \$15,000, when piggybacking off other contracts)

Date: February 3, 2016

Department/Office: Public Works

Division/Area: Fleet Maintenance

Contact Person: Joel Wall / Sylvia Glazer

Title: Fleet Coordinator / Public Works Director

Phone: 954.967.4555 / 954.967.4526

Email: [jwall@hollywoodfl.org](mailto:jwall@hollywoodfl.org) / [sglazer@hollywoodfl.org](mailto:sglazer@hollywoodfl.org)

2016 FEB - 8 PM 2:26  
CITY OF HOLLYWOOD  
PROCUREMENT SERVICES  
DIVISION

1. Requested Vendor: Alan Jay Toyota

Vendor Number: 26495

Address: PO Box 9200, Sebring, FL 33871

Contact Person: Chris Wilson

Title: Government Sales Fleet Manager

Phone: 863-402-4234

Email: [chris.wilson@alanjay.com](mailto:chris.wilson@alanjay.com)

2. Contract title requesting to piggyback?

Awarding Agency: Florida Sheriffs Association Contract Bid Award (15-23-0904).

Contract Expiration Date: September 30, 2016

Copy of Contract and Awarding Agency documentation is attached.

Yes  No

3. Product/Service being requested (be specific). (2) 2016 Toyota Prius II Hybrid Sedans, Specification #17 (1203).

4. Detailed description of the products/services function and purpose. Parking Department is requesting two 2016 Toyota Prius II Hybrid Sedans for the Enforcement Unit to patrol the City of Hollywood's streets and parking ordinances. The Toyota Prius II Hybrid Sedan model was determined to be the best fit for the Parking Department due to the volume and activities required in the daily operations of the City of Hollywood.

*Procurement Service Division use only*

Requisition # R \_\_\_\_\_

Purchase Order # P 215698

Blanket Purchase Order # \_\_\_\_\_

BPO \_\_\_\_\_

(As Applicable)

(As Applicable)

(As Applicable)

5. Please explain what process the Department/Office took to verify and/or identify this contract. Recommended by the Parking and Public Works Departments.

6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?

Yes  No

Please explain This is the best price going for this vehicle and pricing is based on the Florida Sheriff's Association Contract. The State of Florida Contract did not bid on this model vehicle for this year's contract.

7. Total cost of the requested product/service. \$26,321.25

8. Total estimated annual (fiscal year) cost of requested product/service. (2) vehicles = \$52,642.50  
Account Number # 46.1100.16194.545.006452 and 46.1100.14194.545.006452

9. Is this product/service covered by a warranty?  Yes  No

If yes, please attach a copy of the warranty details.

10. Would this purchase(s) result in the potential of future purchases for related products/services being restricted to a particular vendor or create a specific vendor as sole source provider for related items?

Yes  No

If yes, please describe the related products/services and estimated cost(s.) \_\_\_\_\_

11. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?

Yes  No

If yes, please attach a draft maintenance plan which includes cost estimates and funding source(s.) \_\_\_\_\_

12. Is this a grant related purchase?  Yes  No

If yes, please provide details (timeline, expiration dates, milestones, special procurement requirements, etc.)

Will this require matching funds?  Yes  No

What is the grant source? N/A

What is the grant (dollar) amount? N/A

13. Please complete an advanced search of the vendor recommended for award on the Federal Government's Excluded Parties List System at [www.epls.gov](http://www.epls.gov).

Date of Advanced Search \_\_\_\_\_

Company Name(s) Searched

Search Results

Procurement Service Division use only

Requisition # R \_\_\_\_\_  
BPO \_\_\_\_\_  
(As Applicable)

Purchase Order # P 215698  
(As Applicable)

Blanket Purchase Order # \_\_\_\_\_  
(As Applicable)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**REQUESTING DEPARTMENT RECOMMENDATION**

**Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract and recommend its approval based on the contract complying with the City of Hollywood's scope and pricing requirements and to the best of you knowledge the contract does not violate any applicable policy, statue, governing rule or regulation.**

*David J. Wall*  
 Contact Person's Signature

2/3/16  
 Date

*Mark West*  
 Supervisor's Signature

2/5/16  
 Date

*[Signature]*  
 Director's Signature

2-5-16  
 Date

APPROVAL (Procurement Service Division Use Only)			
Verified By:	<u><i>Rona Dierck</i></u>	Date	<u>2/25/16</u>
Approved By:	<u><i>[Signature]</i></u>	Date	<u>2/29/16</u>

Procurement Service Division use only

Requisition # R \_\_\_\_\_  
 BPO \_\_\_\_\_  
 (As Applicable)

Purchase Order # P 215698  
 (As Applicable)


Blanket Purchase Oder # \_\_\_\_\_  
 (As Applicable)




**CITY OF HOLLYWOOD, FLORIDA**  
**INTEROFFICE MEMORANDUM**  
**Department of Development Services**  
*Office of Parking*

**DATE:** February 3, 2016 **FILE:** PKG-16-04

**TO:** Sylvia Glazer, Director, Department of Public Works

**VIA:** Tamikia Bacon, Parking Operations Manager, Office of Parking 

**FROM:** Ben Schneider, Parking Operations Superintendent, Office of Parking 

**SUBJECT:** Replacement of Vehicles

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**ISSUE:**

Request to purchase replacement of three vehicles to be utilized by the Office of Parking's enforcement and garage operating units.

**EXPLANATION:**

The Office of Parking is requesting to purchase three (3) new vehicles to replace vehicles 6506, 6520, and 6512.

Vehicle 6506 is a 2005 Toyota Prius. It was placed out of service by the Department of Public Works/Fleet Maintenance because of excessive rust on the undercarriage and chassis.

Vehicle 6520 is also a 2005 Toyota Prius and due to cost of repairs has reached the end of its useful life cycle.

Vehicle 6512 is a 1997 Ford 3/4 ton F-250 truck and has reached the end of its service life.

We wish to purchase two Toyota Prius and one Chevrolet Colorado Pick-up Truck. The Toyota Prius will be utilized by the enforcement unit to patrol the city's streets and enforce the city's parking ordinances. In addition, the vehicles are planned to be equipped with cameras for the new License Plate Technology that is coming soon. As for the Chevrolet Colorado, this vehicle will be utilized by the garage operating unit for hauling pressure cleaning equipment and supplies between three parking garages.

The Department of Public Works/Fleet Maintenance has advised that the total cost for the two cars is \$52,642.50 (see attached quote from Alan Jay Fleet Sales) and truck is \$24,762.00 (see attached quote from Stingray Chevrolet).

Funding for the purchase of the three new vehicles is available in Parking's vehicle replacement accounts. There is \$10,733 available in account 46.1100.14194.545.006452 and \$75,000 available in 46.1100.16194.545.006452.

**RECOMMENDATION:**

The Office of Parking recommends approval of the purchase of the three new vehicles.

c. Gus Zambrano, Assistant City Manager of Sustainable Development/Interim Parking Director





# ***BID AWARD ANNOUNCEMENT***

# **15-23-0904**

***Effective Dates:***  
*October 1, 2015 – September 30, 2016*

**POLICE RATED, ADMINISTRATIVE, UTILITY VEHICLES,  
TRUCKS & VANS**

***Participating Sheriffs Offices & Local Governmental  
Agencies of the State of Florida***

*Coordinated By*

**The  
Florida Sheriffs Association  
& Florida Association of Counties**





# FLORIDA SHERIFFS ASSOCIATION & FLORIDA ASSOCIATION OF COUNTIES

## HYBRID 4-DOOR ADMINISTRATIVE VEHICLES SPECIFICATION #17

### 2016 Toyota Prius c (1203)

The Toyota Prius c (1203) purchased through this contract comes with all the standard equipment as specified by the manufacturer for this model and FSA's base vehicle specification(s) requirements which are included and made a part of this contract's vehicle base price as awarded by specification by zone.

ZONE:	★Western	★Northern	★Central	★Southern
BASE PRICE:	\$18,810.00	\$18,557.00	\$18,810.00	\$19,475.00

While the Florida Sheriffs Association and Florida Association of Counties have attempted to identify and include those equipment items most often requested by participating agencies for full size vehicles, we realize equipment needs and preferences are going to vary from agency to agency. In an effort to incorporate flexibility into our program, we have created specific add/delete options which allow the purchaser to tailor the vehicle to their particular wants or needs.

The following equipment delete and add options and their related cost are provided here to assist you in approximating the total cost of the type vehicle(s) you wish to order through this program. Simply deduct the cost of any of the following equipment items you wish deleted from the base unit cost and/or add the cost of any equipment items you wish added to the base unit cost to determine the approximate cost of the type vehicle(s) you wish to order.

NOTE: An official listing of all add/delete options and their prices should be obtained from the appropriate dealer in your zone when preparing your order. Additional add/delete options other than those listed here may be available through the dealers, however, those listed here must be honored by the dealers in your zone at the stated prices.

<b>VEHICLE:</b>	Prius c (1203)			
<b>DEALER:</b>	Rountree-Toyota	Rountree-Toyota	Rountree-Toyota	Alan Jay Toyota, Scion
<b>ZONE:</b>	★Western	★Northern	★Central	★Southern
<b>BASE PRICE:</b>	\$18,810.00	\$18,557.00	\$18,810.00	\$19,475.00

Order Code Add Options Western & Northern & Central Southern

Please refer to the Emergency Vehicle Lighting Specifications for lightbar descriptions and the awarded dealer pricing..

1205 <sup>1</sup> 1207 <sup>2</sup>	Vehicle upgrade package - specify <i>Prius Three: Variable Speed Wipers, Entune Audio System w/ Nav. App., Bluetooth, 6 Way Adj. Driver Seat, 60/40 Folding Rear Seat, Cruise Control, Cargo Cover &amp; more.</i> <sup>1</sup> <i>Prius C Four - 15" Alloy Wheels, Driver Front Passenger water repellent side windows, Navigation radio w/ Entune 3 yr svcs, 6.5" Touchscreen AM/FM CD WMA, MP3, 6 spkr, Satellite Capable, Bluetooth Connectivity with Steering Wheel Controls, Synthetic Leather Seat Material, Htd Front Seats with Driver lumbar, Homelink, Plasmacluster ionizer, &amp; Auto Dim Rearview mirror</i> <sup>2</sup>	\$1,430.00 <sup>1</sup>	\$4,533.00 <sup>2</sup>
LA1000 <sup>2</sup>	Seat trim upgrade - specify <i>Port Installed Eco friendly leather</i> <sup>2</sup>	NA	\$1,498.00 <sup>2</sup>
	AM/FM radio with single CD	Std	Std
	AM/FM radio with 6-disc CD changer in dash	NA	NA
1205 <sup>1</sup>	Navigation system <i>Prius Three: Variable Speed Wipers, Entune Audio System w/ Nav. App., Bluetooth, 6 Way Adj. Driver Seat, 60/40 Folding Rear Seat, Cruise Control, Cargo Cover &amp; more.</i> <sup>1</sup>	\$1,430.00 <sup>1</sup>	NA
	"Blue Tooth" connectivity	Std	Std
PV40 <sup>1</sup> MC1000 <sup>2</sup>	Front and rear carpet floor mats <i>Port installed provided and rear carpet mats.</i> <sup>2</sup>	\$295.00 <sup>1</sup>	\$294.00 <sup>2</sup>
GN <sup>1</sup>	Cargo net <i>Cargo Net</i> <sup>1</sup>	\$48.00 <sup>1</sup>	NA
	Side air protection	Std	Std
	Glass breakage sensor	NA	NA
3K <sup>1</sup> T3KR <sup>2</sup>	Additional Key(s) or Key Fob(s) when applicable. <i>Dealer provided third key and remote.</i> <sup>2</sup>	\$395.00 <sup>1</sup>	\$397.00 <sup>2</sup>
R/V-S <sup>1</sup> RS <sup>2</sup>	Vent visors - stick-on style	\$145.00 <sup>1</sup>	\$189.00 <sup>2</sup>
R/V-F <sup>1</sup> RSF <sup>2</sup>	Rainshields - flange style	\$149.00 <sup>1</sup>	\$189.00 <sup>2</sup>
WL <sup>1</sup>	Wheel locks	\$65.00 <sup>1</sup>	NA
NITRO <sup>1</sup> N2 <sup>2</sup>	Nitrogen filled tires including spare tire	\$119.00 <sup>1</sup>	\$169.00 <sup>2</sup>
	Front license bracket	Incl.	NA



<b>VEHICLE:</b>	Prius c (1203)			
<b>DEALER:</b>	Rountree-Toyota	Rountree-Toyota	Rountree-Toyota	Alan Jay Toyota, Scion
<b>ZONE:</b>	★ Western	★ Northern	★ Central	★ Southern
<b>BASE PRICE:</b>	\$18,810.00	\$18,557.00	\$18,810.00	\$19,475.00

1243 <sup>1</sup> 1223 <sup>2</sup>	Optional equipment - specify Prius V Two Model - CVT-E - CVT Trans: V Body Style= Backup Camera, Four (4) Wheel Disc Brakes, 16' Alloy Wheels, Auto Halogen Head Light & more. <sup>1</sup> Mid Size Prius II (This is the Prius you have been buying for 15 years) Includes: 1.8L engine upgrade from 1.5L, 4 whl disc brakes, P195/65R15 tires, 15" Alloy whls, Touch Screen display, Multi Info display with trip info, instant MPG indicator, auto up/down pwr windows, auto climate control, (2) frt 12v pwr outlets, pwr heated mirrors, frt & rr variable intermittent wipers, LED Daytime running <sup>2</sup>	\$6,330.00 <sup>1</sup>	\$4,356.00 <sup>2</sup>
1245 <sup>1</sup> DTF <sup>2</sup>	Optional equipment - specify PRIUS V Three Model - CVT-E - CVT Trans: V Body Style= Backup Camera, Four (4) Wheel Disc Brakes, 16' Alloy Wheels, Heated Mirrors, Entune System w/ NAV App., Auto Climate Control, Auto Halogen Head Light & more. <sup>1</sup> Dealer installed deep tint film on all door glass including rear window (ADD \$49 for windshield strip). <sup>2</sup>	\$7,720.00 <sup>1</sup>	\$279.00 <sup>2</sup>
RS/SK <sup>1</sup> 425-5213 <sup>2</sup>	Optional equipment - specify DOT Road Side Safety Kit= 5lbs ABC Fire Extinguisher, First Aid Kit & Three (3) Road Side Reflective Triangle in a Case <sup>1</sup> JOTTO Computer mount stand. (Add \$429 to include 600 Watt pure SINE power inverter with (2) 110V outlets.) <sup>2</sup>	\$269.00 <sup>1</sup>	\$497.00 <sup>2</sup>
1223 <sup>1</sup> PULSE <sup>2</sup>	Optional equipment - specify Regular Size Prius Two : 15" Alloy Wheels & More <sup>1</sup> 3rd Brake Light Safety Pulse (Pulses 3rd Brake Light (4) times upon application of brake pedal to increase driver awareness behind you when stopping) <sup>2</sup>	\$3,548.00 <sup>1</sup>	\$229.00 <sup>2</sup>
TINT <sup>1</sup> LABOR <sup>2</sup>	Optional equipment - specify Dealer Installed Window Tint <sup>1</sup> (Labor Rates Based on Single Vehicle Build) <sup>2</sup>	\$289.00 <sup>1</sup>	\$140.00 <sup>2</sup>
TEMP <sup>1</sup> TEMP <sup>2</sup>	Temporary tag	\$29.00 <sup>1</sup>	\$45.25 <sup>2</sup>
TRANS <sup>1</sup> TRANS <sup>2</sup>	Transfer existing registration (must provide tag number) Includes temp tag & two way overnight shipping for signature. <sup>2</sup>	\$149.00 <sup>1</sup>	\$168.85 <sup>2</sup>
N/TAG <sup>1</sup> TAG <sup>2</sup>	New state tag (specify state, county, city, sheriff, etc.) Includes temp tag & two way overnight shipping for signature. <sup>2</sup>	\$189.00 <sup>1</sup>	\$220.95 <sup>2</sup>
2YR <sup>2</sup>	Maintenance Plan - specify Toyota Complimentary Maintenance included for 2 year / 24,000 miles. See Toyota.Fleet.com for details. <sup>2</sup>	NA	Incl. <sup>2</sup>
	Maintenance Plan - specify	NA	NA
	Maintenance Plan - specify	NA	NA
G/5/75 <sup>1</sup> GOLD575 <sup>2</sup>	Warranty - specify Gold Level Ext. Warranty 5Yrs / 75,000 Miles -0- Ded. <sup>1</sup> Gold 5 yr 75k mile extended warranty (\$0 Deductible)(Add \$1200 for emergency use) <sup>2</sup>	\$1,402.00 <sup>1</sup>	\$1,396.00 <sup>2</sup>
GP/5/75 <sup>1</sup> PC575 <sup>2</sup>	Warranty - specify Gold Plus Ext. Warranty 5Yrs / 75,000 Miles -0- Ded. <sup>1</sup> Platinum 5 yr 75k mile extended warranty (\$0 Deductible)(Add \$1200 for emergency use) <sup>2</sup>	\$1,429.00 <sup>1</sup>	\$1,472.00 <sup>2</sup>
P/5/75 <sup>1</sup> PC6100 <sup>2</sup>	Warranty - specify Platinum Ext. Warranty 5Yrs / 75,000 Miles -0- Ded. <sup>1</sup> Platinum 6 yr 100k mile extended warranty (\$0 Deductible)(Add \$1200 for emergency use) <sup>2</sup>	\$1,487.00 <sup>1</sup>	\$2,048.00 <sup>2</sup>