

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** May 12, 2020

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Issuance of a Series of Authorizations to Proceed with Bermello Ajamil & Partners to provide professional engineering services for the design of the Avant Garde Academy of Broward sidewalk construction project.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Design, Construction and Management
 - 2) Type of Agreement – Authorizations to Proceed based upon Professional Services Agreement (Resolution No. R-2018-400)
 - 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes).
 - 4) Term of Contract:
 - a) initial – continual, as each portion of the project proceeds
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – In an amount not to exceed \$108,280.00. Fees to be paid through a series of ATP's as each portion of the project proceeds.
 - 6) Termination Rights – Either party may terminate for cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Bermello Ajamil & Partners will provide professional engineering services for the design of the Avant Garde Academy of Broward sidewalk construction project through the Florida Dept. of Transportation Safe Routes to School Grant. The firm will provide survey, design, and NEPA documents to achieve project specific LAP certification for this grant award, such costs not being eligible for reimbursement under the grant.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager