

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** May 19, 2015

**FROM:** Jeffrey P. Sheffel  
City Attorney

**SUBJECT:** Proposed First Amendment to the Agreement with the Boys & Girls Club of Broward County for a Youth Education Success Program (a Community Development Block Grant Project)

---

I have reviewed the above captioned agreement for form and legality. The general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Community & Economic Development
- 2) Type of Agreement – First Amendment Agreement
- 3) Method of Procurement (RFP, bid, etc.) - n/a
- 4) Term of Contract
  - a) initial – Effective as of October 1, 2014 and expires on September 30, 2015.
  - b) renewals (if any) – no.
  - c) who exercises option to renew –n/a
- 5) Contract Amount - In the maximum amount of \$7,988.00. **The proposed amendment changes the payment rate from \$14.52 per student to \$24.21 per student.**
- 6) Termination rights – City may terminate for cause or for convenience.
- 7) Indemnity/Insurance Requirements - Boys & Girls Club indemnifies and provides insurance. In addition, any contractors or subcontractors are required to indemnify and provide insurance.
- 8) Scope of Services – Boys & Girls Club will provide the Youth Education Success Program which seeks to improve the math and reading competency levels of the members in grades 1through 8.
- 9) City's prior experience with Vendor (if any) – Yes.
- 10) Other significant provisions – **The proposed First Amendment seeks to reduce the number of students from 50 to 30 students.**

cc: Wazir A. Ishmael, Ph.D. City Manager