

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: June 21, 2017

FROM: Alan Fallik, City Attorney

SUBJECT: Proposed Agreement with Port Everglades Rowing Club d/b/a Hollywood Rowing Club at Holland Park

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parks, Recreation and Cultural Arts
- 2) Type of Agreement – Contract for Operation and Maintenance of a Rowing Program at Holland Park
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract
 - a) initial – Two year term from July 31, 2017 – July 30, 2019
 - b) renewals (if any) – one (1) additional two (2) year term.
 - c) who exercises option to renew – Upon agreement of both parties.
- 5) Contract Amount – Club agrees to pay the City 10% of gross monies collected for the first year of this Agreement and 15% of gross monies collected for the second year of this Agreement. The first year's payment shall be remitted to the City on August 1, 2018 and the second year's payment shall be due on July 30, 2019. Club shall submit with its payment a copy of its financial statements. If the one (1) two (2) year renewal is mutually approved the Club agrees to pay the City twenty percent (20%) of gross monies collected for both years of the renewal. Any special assessments collected by the Club shall not be subject to the fee payment due to the City pursuant to this provision.
- 6) Termination rights – Either party may terminate with or without cause upon ninety (90) days written notice.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall operate a rowing program from Holland Park.
- 9) Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph.D., City Manager