

**Print**

**Advisory Board & Committee Interest Form - Submission #28549**

**Date Submitted: 4/9/2025**

**Last Name\***

Weldon

**First Name\***

Valorie

**District # You Live In.\***

N/A

**Home Address\***

1351 NW 143rd St

**City\***

North Miami

**State\***

FL

**Zip Code\***

33167

**Home Phone**

7864275133

**Cell Phone**

**Email Address\***

weldon7173@gmail.com

**Owner or Renter \***

N/A

**Number of years as city resident\***

N/A

**Are you registered to vote in Broward County?\***

No

**Education (highest degree / level)**

Master's

**Occupation\***

Administrative Assistant

**Work Phone**

754-323-1200

**Business Name\***

McArthur High School

**Business Address**

**City**

**State**

**Zip Code**

**Identify the board / committee(s) to which you request appointment (Please rank in order of preference)**

**Selection (1)\***

Education Advisory Committee

**Selection (2)\***

None

**Selection (3)\***

African American Advisory Council

**Selection (4)\***

None

### **Affordable Housing Advisory Committee - Questions\***

Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? • Home Purchase Education, • Housing Market Employment, • Housing Market Stability, • Affordable Housing Construction, \* Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? • Ownership Housing Affordability, • Rental Housing Affordability, • Housing Market Stability, • New Housing Construction, \* Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

### **African American Advisory Council - Questions\***

What is the greatest challenge facing the African American Community in Hollywood?

The most significant challenges African Americans face in the City of Hollywood include barriers to building economic wealth, erosion of voting rights, racial inequalities, and disproportionate impacts from the COVID-19 pandemic. They are more likely to live in urban and suburban areas, and violence, the economy, and housing are essential community issues for Black Americans.

2. How many hours per month can you dedicate to AAAC initiatives?

15-20+ hours

3. Which of the following disciplines are you most skilled in? \* Education, \* Employment, \* Economics, \* Cultural Awareness, \* Housing.

I am most skilled in Education and Cultural Awareness.

4. Which of the following disciplines are you most passionate about? \* Education, \* Employment, \* Economics, \* Cultural Awareness, \* Housing.

I am most passionate about Education, Employment, and Housing.

5. What (if any) life experience motivated you toward volunteerism?

My motivation towards volunteerism:

Personal growth and skill development.

Appreciation for what they have and the importance of gratitude.

Opportunity to change people's lives, including their own.

Please answer these five questions above. 1. What is the greatest challenge facing the African American Community in Hollywood? 2. How many hours per month can you dedicate to AAAC initiatives? 3. Which of the following disciplines are you most skilled? \* Education, \* Employment, \* Economics, \* Cultural Awareness, \* Housing. 4. Which of the following disciplines are you most passionate? \* Education, \* Employment, \* Economics, \* Cultural Awareness, \* Housing. 5. What (if any) life experience motivated you toward volunteerism?

### **Artwork Selection Committee - Questions\***

Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. Why do you want to join the Artwork Selection Committee? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Monday each month at 5:30pm? 5. What is your one area of highest interest related to the Arts within the City of Hollywood?

### **Civil Service Board - Questions\***

Please answer these five questions above. 1. Describe your involvement with establishing, reviewing and interpreting policies and procedures? 2. Describe your involvement in employment practices including interviewing, testing, hiring, selection and promotion, demotions, transfers, etc. 3. Describe your knowledge of Civil Service and its purpose. 4. Why do you want to serve on this Civil Service Board? 5. Are you a continuous resident of and continuous registered elector in the City of Hollywood?

### **Community Development Advisory Board - Questions\***

Please answer these five questions above. 1. Do you reside in a low and moderate income (LMI) neighborhood in Hollywood per the most recent US Census data? A Hollywood LMI Map is located at [www.hollywoodfl.org](http://www.hollywoodfl.org) on the Community and Economic Development webpage. 2. What Community Development issues do you believe are the most important to Hollywood? 3. What is your definition of a healthy neighborhood? 4. What do you believe is the vision and primary work of the Community Development Advisory Board? 5. What do you believe uniquely qualifies you to serve on the Community Development Advisory Board?

### **Education Advisory Committee - Questions\***

1. What are the current challenges facing education?

Some of the current challenges facing education include, but are not limited to, safety in public schools. Unfortunately, we frequently continue to hear about school shootings and violence in schools, and worse, have not figured out how to stop the shootings and the violence. Students preoccupied with their safety aren't completely focused on education or learning. Another challenge is the availability of updated technology and devices to all students, not just students in certain areas. Lastly, the challenges of regaining progress and benchmarks lost with virtual learning during COVID. The technology or lack thereof issues were evident in the challenges of virtual learning.

2. What is your vision for education in Hollywood?

My vision for education in the City of Hollywood is to enhance learning opportunities through technology and increased mentorship. I also envision building personal and community relationships to foster a sense of inclusion and ownership that fosters an educational village within the City of Hollywood.

3. What do you see as the primary work of the Education Advisory Committee?

I see the Education Advisory Committee's primary work as liaising between constituents, school officials, and local government officials to improve education and the community.

4. With only one meeting a month, the Committee is limited in its ability to do anything. How does/should the Committee decide what is most important?

The committee could decide what is most important by developing strategic objectives and highlighting the areas of importance in the school system, such as safety, technology, student and teacher performance, and graduation rates. The strategic area showing the most urgent need should be a task of the month.

5. How can the Committee know if its mission and goals are being accomplished?

Some ways the Committee can know if its mission and goals are being accomplished i

Please answer these five questions above. 1. What are the current challenges facing education? 2. What is your vision for education in Hollywood? 3. What do you see as the primary work of the Education Advisory Committee? 4. With only one meeting a month, the Committee is limited in what it can do. How does/should the Committee decide what's most important? 5. How can the Committee know if its mission and goals are being accomplished?

### **Employees' Retirement Plan - Questions\***

Please answer these five questions above. 1. Are you familiar with the State's Sunshine Laws (Chapter 119 of the Florida Statutes)? 2. Are you available to attend in person regular monthly Board meeting (typically held the 4th Tuesday of each month)? 3. What knowledge, skills and/or abilities will you bring to the Employees' Retirement Plan? 4. What do you believe are the responsibilities of a trustee on a municipal retirement plan board? 5. Are you familiar with municipal defined benefit retirement plans and/or have previous experience serving on a municipal retirement plan board?

### **Firefighters' Pension Board - Questions\***

Please answer these five questions above. 1. What knowledge, skills and abilities would you bring to the meetings? 2. What experience do you have with firefighter pensions? 3 What is your financial background? 4. How many years have you lived in Hollywood? 5 How familiar are you with local retirement systems?

### **General Obligation Bond Oversight Advisory Committee - Questions\***

Please answer these four questions above. Why do you want to join the GO Bond Oversight Advisory Committee? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. 3. Which Bond interests you the most? Public Safety? Parks/Golf/Open Space or Neighborhoods & Resiliency? 4. What is your perspective on city quality of life, healthy neighborhoods, economic development & a strong tax base?

### **Historic Preservation Board - Questions\***

Please answer these five questions above. 1. How have you prepared yourself to serve on the Historic Preservation Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. \* Personal experiences, \* Professional experiences. 3. What is your perspective on balancing growth of the City's tax base, within the Historic Districts, while maintaining neighborhood stabilization? 4. How would you balance historic architecture with modern architectural styles? 5. What do you like about the City's different Historic Districts?

### **Hollywood Centennial Celebration Committee\***

Please answer these five questions above. 1. What is your primary interest in serving on the Committee? 2. What is your financial/accounting background? 3. What knowledge, skills and abilities would you bring to the meetings? 4. What other organizations and/or associations were you previously, and/or currently involved with? 5. Are you available to attend regular committee meetings? (dates to be determined by all members)

### **Hollywood Housing Authority - Questions\***

Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? \* Property Management, \* Affordable Housing Administration, \* Housing Market Stability, \* Affordable Housing Construction, \* Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? \* Property Management, \* Rental Housing Affordability, \* Housing Market Stability, \* New Housing Construction, \* Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

### **Marine Advisory Board - Questions\***

Please answer these five questions above. 1. What is your involvement with the City of Hollywood's Waterways? 2. What will guide your decisions on this board? 3. Are you able to dedicate 2-3 hours a month to attend the meetings? Attendance is paramount to this Board being able to get things done. 4. Are you currently or have you been a boater, marine industry professional or involved in any other marine related industry? 5. What is your vision for the city of Hollywood's Waterway system?

### **Parks, Recreation & Cultural Arts Advisory Board - Questions\***

Please answer these six questions above. 1. How many events have you attended in the past year at any of the parks and athletics facilities in the City? 2. How many City-sponsored special events have you attended for the past year? 3. Are you available to attend regular Board meetings? Regular meetings are on the 1st Thursday of the month for 8 months per calendar year. 4. What is your one area of highest interest related to the parks, recreation and cultural arts for the City? 5. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 6. How does parks, recreation and cultural arts contribute to quality of life?

### **Planning & Development Board - Questions\***

Please answer these five questions above. 1. How have you prepared yourself to serve on the Planning and Development Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. \* Personal experiences, \* Professional experiences. 3. What is your perspective on balancing growth of the City's tax base while maintaining neighborhood stabilization? 4. What recent developments within the City are most proud of? 5. What is a Comprehensive Plan?

### **Police Officer's Pension Board - Questions\***

Please answer these five questions above. 1. What is a fiduciary? And what is your responsibility to the police pension plan as a fiduciary? 2. What is the Sunshine Law? 3. What is Asset Allocation & Diversification? 4. Explain the history of Chapter 99-1 and Chapter 185? 5. Define the role of the Actuary and the Auditor?

### Sister Cities Advisory Committee - Questions\*

1. Do you speak more than one language? If so, what languages do you speak? 2. Do you have experience in travel, cultural exchange, and/or fund-raising? Please describe. 3. Which Sister City focus areas are you most passionate about: a. Art and Culture; b. Business and Trade; c. Community Development; d. Youth and Education. 4. What (if any) life experience motivated you toward volunteerism? 5. Please describe why you are interested in serving on the Sister Cities Advisory Committee.

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### Sustainability Advisory Committee - Questions\*

Please answer these five questions above. 1. Why do you want to join the committee? 2. Have you attended any committee meetings? If so, how many? 3. What knowledge, skills, and abilities would you bring to the committee if appointed? 4. What other organizations, clubs, or associations are you involved in? 5. Are you available to attend regular committee and subcommittee meetings? Regular meetings are held monthly with subcommittee meetings held as needed. 6. What types of projects would you like to see the committee work on?

### Young Circle ArtsPark Advisory Board - Questions\*

Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. How many ArtsPark events have you attended within the past year? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Tuesday each month at 5:30 pm? 5. What is your one area of highest interest related to the ArtsPark at Young Circle?

Are you interested in serving on more than one board/committee?\*

Yes

If so, how many?\*

1

Applicant must attend at least one board/committee meeting prior to consideration of application for every board applied. Please list board/committee meetings you attended in the last year?\*

Education Advisory

Are you currently on a County or City Board?\*

Yes

If yes, please describe

If you are applying for a board / committee, which has specific requirements / categories, please detail how your background and/or experience meets the required criteria.\*

My background working at Broward Public School and experience in volunteering throughout the community allow me to gain experience and knowledge of cultural awareness and address certain community issues by volunteering/building connections.

Please describe your professional and/or volunteer experience or background, which best qualifies you for selection to the board / committee.\*

My educational background, volunteer experience, and hands-on experience make me a strong candidate. I have consistently demonstrated problem-solving skills, networking/ building strong connections with the Community and Local Officials.

**Are you presently employed by the City of Hollywood?\***

No



**If so, in what capacity?\***

N/A

**Attach Resume (only .doc and .pdf files)\***

Valorie Welodn City of Hollywood Resume.docx

# Valorie Weldon

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Miami, FL 33167 | 786-427-5133 | [weldon7173@gmail.com](mailto:weldon7173@gmail.com)

## **Education**

### **NOVA SOUTHEASTERN UNIVERSITY**

Master of Science in Law & Policy Concentrated in Employment Law (March 2021)

**GPA: 3.78**

### **FLORIDA INTERNATIONAL UNIVERSITY**

Bachelor of Science in Criminal Justice (May 2017)

Bachelor of Public Administration

Minor- Communication in Leadership and Conflict Management

Pre-Law Certificate

**GPA: 3.33**

### **Miami Dade College Wolfson Campus**

Associate of Science in Paralegal Studies (American Bar Association Approved) (May 2015)

Associate of Arts Political Science

**GPA: 3.57**

## **Professional Experience**

### **McArthur High School BCPS Hollywood, Florida- Administrative Assistant II-**

**April 2022- Present**

- Oversee reception services and schedule appointments and meetings. Organize and maintain paper and electronic filing systems.
- Cross-collaborated with staff projects while providing support to executives.
- Serve as liaison for the department by communicating information from the supervisor to staff. Collect, organize, and disseminate information from the principal to the staff
- Provided administrative support, including preparation of correspondence, filing, and general administrative support.
- Draft and edit correspondence, articles, reports, manuals, and other materials on general or technical subjects.
- Compose and edit routine correspondence, including forms, memoranda, reports, manuscripts, and other materials.
- Draft acknowledgments and other forms of communication on behalf of the supervisor.
- Review, check, and verify data analysis and other reports for completeness and accuracy of computations.

### **Black Archives History & Foundation of South Florida, Miami, Florida Office Administrator- June 2021 – August 2021**

- Created a positive atmosphere to greet and welcome clients and visitors.
- Served as the vital point of contact for candidates, interviewers, and job board vendors.
- Developed the strategic framework for weekly staff meeting notes and monthly 1<sup>st</sup> and 3<sup>rd</sup> Friday events.
- Answered incoming phone calls and responded to voicemail emails; distributed incoming mail.
- Scheduled appointments and maintained calendars for the Executive Director and Assistant Director
- Prepared travel arrangements and accommodations for the Executive Director and Assistant Director
- Created physical and digital filing systems, creating a more efficient filing process.
- Maintained office organization,, office supply inventory, and orders

**North Gardens High School – Miami Gardens, Florida Executive Assistant/Truancy Specialist January 2020- February 2021**

- Utilized the proprietary database for student enrollment plus updating budgeted funds, requests, and receipts while ensuring accuracy and efficiency. Perform various tasks including but not limited to inventory control, maintaining data and records of grant expenditures, receipts, settlement, and expense reports.
- Coordinated day-to-day HR operations, including background screening, interviews, scheduling, candidate selection, training, manual creation, and problem resolution to achieve organizational demand.
- Maintained payroll. Made appropriate payroll adjustments for employees' leave time and ensured the payroll was reviewed at each pay period accurately and submitted for processing in a timely fashion. Assisted employees with benefits, communicating with employees orally and in writing.
- Provided administrative assistance and support to the executives, including communicating with and assisting school and public officials, current and prospective parents, and students in person or via telephone, handling orders, performing clerical duties, operating the filing system, and managing student/parent complaints.
- Participated in developing department goals and objectives; recommended, implemented, and administered policies and procedures. Designed and recommended attendance/truancy policies, procedures, standards, and directives and communicated them orally and in writing. Developed and recommended attendance/truancy policies, procedures, standards, and directives.
- Coordinated the planning, development, implementation, and maintenance of school attendance and truancy plans with the Principal and District Office for Miami-Dade Public Schools.

### **Campus Leadership and Community Volunteer Activities**

City of Hollywood Education Advisory Board Vice Chair (2023-Present)

National Urban League Programs Committee (2022-Present)

Urban League of Broward County Young Professional Network (2016-Present)

Vice President of Programs and Community Service (2019-2023)

Community Service Committee/ Civil Engagement Committee (2016-Present)

Professional Development Committee (2017-2018)

Miami-Dade Chapter National Association for the Advancement of Colored People (NAACP) member (2017-Present)

Miami-Dade Judicial Circuit 11<sup>th</sup> Court Guardian Ad Litem (GAL) Volunteer (2017-Present)

Delta Sigma Pi International Business Fraternity XI Omega (2011-2017)

- President
- Vice President of Pledge Education
- Feeding South Florida Volunteer Food Sorter (2014-2018)

Florida International University Student Government Association (2015-2017)

- Associate Judge

Lambda Epsilon Chi Paralegal Honor Society (2012-2014)

- Vice President
- Lead Tutor