

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING THE PROPOSERS FOR THE OPERATION OF THE CITY'S AFTERCARE AND SUMMER CAMP PROGRAM SERVICES; AND FURTHER AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AN AGREEMENT BETWEEN THE HIGHEST RANKED FIRM AND THE CITY OF HOLLYWOOD.

WHEREAS, the Department of Parks, Recreation and Cultural Arts requires an agreement with a qualified individual or firms for operating the City's Aftercare and Summer Camp Programs at Driftwood Community Center ("Driftwood") and David Park Community Center ("David Park"); and

WHEREAS, the selected individual or firm will operate an Aftercare Program at Driftwood only, which will include non-school days and winter/spring breaks and if there is unavailability at Driftwood, David Park may also be utilized; and

WHEREAS, the selected individual or firm will operate a nine (9) to eleven (11) week summer program excluding legal City holidays at both Driftwood and David Park; and

WHEREAS, on February 10, 2016, Request for Proposals Number RFP-4502-16-RL was electronically advertised via BidSync in accordance with the City's Purchasing Ordinance, Section 38.42(A); and

WHEREAS, RFP-4502-16-RL was opened at 3:00 p.m. on March 7, 2016, and resulted in the following two (2) responses:

Sunshine After School Child Care, Inc.
Plantation, FL

Casely Tennis Foundation, Inc.
Davie, FL

; and

WHEREAS, the proposal submitted by Casely Tennis Foundation, Inc. was found to be non-responsive as they did not meet the minimum qualifications, did not offer aftercare and did not submit the required reference forms; and

WHEREAS, on March 23, 2016, the proposals were evaluated by a three (3) member committee representing the Parks, Recreation and Cultural Arts Department and Financial Services Department; and

WHEREAS, the scoring criteria the evaluation committee used to score the proposal included the Letter of Transmittal, Experience & Financial Stability, Project Organization & Technical Qualifications, Project Understanding, Proposed Approach & Methodology, Revenue Benefit & Fee Structure to the City of Hollywood and References and Success in Completing Similar Projects; and

WHEREAS, the single responsive proposal was evaluated and the scores were compiled to arrive at the following ranking:

1. Sunshine After School Child Care, Inc. 296

WHEREAS, the evaluation committee agreed that the submittal from Sunshine After School Child Care, Inc. meets the City's operational needs; and

WHEREAS, the initial agreement term shall be for a period of three (3) years beginning on June 13, 2016; and

WHEREAS, the City of Hollywood may renew this agreement for two (2) additional one (1) year periods, by mutual written agreement of the parties; and

WHEREAS, award is subject to the City's receipt and approval of all insurance certificates required by the City's Risk Manager, and indemnity to the City, along with signed Statement of Hold Harmless and Indemnity in favor of the City; and

WHEREAS, the Aftercare and Summer Camp Programs are provided at no cost to the City, as the vendor collects all of the program fees and then pays the City a percentage of said fees;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That it hereby ranks the proposers for the operation of the City's Aftercare and Summer Camp Program Services as follows:

1. _____
2. _____

Section 2: That it hereby approves and authorizes the negotiation and execution, by the appropriate City Officials, of an agreement between the highest ranked firm and the City of Hollywood, embodying the terms and conditions of the RFP approved by the City Commission this date, in a form acceptable to the City Manager and approved as to form and legality by the City Attorney.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING THE TOP FIRM TO PROVIDE AFTERCARE AND SUMMER CAMP PROGRAM; AND FURTHER AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AN AGREEMENT BETWEEN THE HIGHEST RANKED FIRM, AND THE CITY OF HOLLYWOOD.

Section 3: That, if the appropriate City Officials are unable to negotiate an agreement with the highest ranked firm, they are hereby authorized to commence contract negotiations with the next ranked firms, in order, until an agreement is reached, if any.

Section 4: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2016.

PETER BOBER, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY
for the use and reliance of the
City of Hollywood, Florida, only.

JEFFREY P. SHEFFEL, CITY ATTORNEY