

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AUTHORIZATION TO PROCEED FOR WORK ORDER NUMBER TTH 25-02 WITH TETRA TECH, INC. TO PROVIDE PROFESSIONAL ENGINEERING CONSULTING SERVICES FOR THE FLOODPLAIN MANAGEMENT PLAN UPDATE IN AN AMOUNT UP TO \$400,000.00; AMENDING THE FISCAL YEAR 2025 OPERATING BUDGET AND CAPITAL IMPROVEMENT PLAN.

WHEREAS, the Department of Public Utilities (“Department”) administers activities for compliance with the National Flood Insurance Program and its Community Rating System; and

WHEREAS, adherence to these activities, including the Floodplain Management Plan (“FMP”), impacts insurance rates for homes and other structures; and

WHEREAS, the Department received a federally funded Community Development Block Grant Mitigation Program grant for \$400,000.00 to update the City’s FMP; and

WHEREAS, on June 18, 2024, the City Commission passed and adopted Resolution No. R-2024-200, which ranked professional consulting engineering firms and authorized the execution of an agreement with the highest ranked firm, Tetra Tech, Inc. (“Tetra Tech”), to provide professional engineering services for the FMP update; and

WHEREAS, Department staff requested a proposal from Tetra Tech for the referenced services; and

WHEREAS, Tetra Tech submitted a proposal in an amount up to \$400,000.00; and

WHEREAS, Department staff evaluated the scope and fee of the proposal and determined that the negotiated fee is fair, reasonable, and in accordance with industry standards; and

WHEREAS, the Department Director recommends that the City Commission approve and authorize the appropriate City officials to execute an Authorization to Proceed (“ATP”) for Work Order Number TTH 25-02 with Tetra Tech for professional engineering services related to the FMP Update in an amount up to \$400,000.00; and

WHEREAS, the Fiscal Year (“FY”) 2025 Operating Budget of the City of Hollywood was adopted and approved by the City Commission pursuant to Resolution R-2024-317 at the 2nd Public Budget Hearing on September 18, 2024; and

WHEREAS, the FY 2025 Capital Improvement Plan was adopted and approved by the City Commission pursuant to Resolution R-2024-318 at the second Public Budget Hearing on September 18, 2024; and

WHEREAS, it is necessary to amend the approved FY 2025 Operating Budget and Capital Improvement Plan as set forth in the attached Exhibit “1.”

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing “WHEREAS” clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the execution, by the appropriate City officials, of an ATP for Work Order Number TTH 25-02 with Tetra Tech, together with such non-material changes as may be acceptable to the City Manager and approved as to form by the City Attorney.

Section 3: That these Amendments to the FY 2025 Operating Budget and FY 2025 Capital Improvement Plan for the Fiscal Year beginning October 1, 2024, and set forth in detail in the attached Exhibit “1” are adopted and authorized as Amendments and/or Adjustments to the Operating Budget and Capital Improvement Plan of the City of Hollywood, Florida, for the Fiscal Year 2025.

Section 4: That the Department of Financial Services is authorized to establish such line-item accounts as may be necessary to properly monitor and track said appropriations.

Section 5: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

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PASSED AND ADOPTED this _____ day of _____, 2025.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM:

DAMARIS HENLON
INTERIM CITY ATTORNEY