

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** February 28, 2019
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Increase to Blanket Purchase Order No. PA 600006 with Airgas, Inc.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Blanket Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – Pursuant to Section 38.40(C)(8) of the City’s Code of Ordinances, the City Commission may, when in the best interests of the City, by a 5/7 vote, waive competitive bidding and competitive proposal requirements for the purchase of, and contracts for, supplies or services.
 - 4) Term of Contract
 - a) initial – Three year term
 - b) renewals (if any) – One additional two year term
 - c) who exercises option to renew – Mutual agreement of the parties
 - 5) Contract Amount – \$300,000.00 increase (Initial cost \$291,450.00, total cost \$591,450.00)
 - 6) Termination Rights – Either party may terminate with cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contract shall supply liquid oxygen.
 - 9) Other Significant Provisions – Requires a 5/7 vote of the City Commission.
- cc: Dr. Wazir Ishmael, City Manager