

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** March 29, 2023
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Lease Agreement with Community Enhancement Collaboration, Inc., for use of Washington Park Service Center to provide community-based services

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Community Development.
 - 2) Type of Agreement – Commercial Lease Agreement.
 - 3) Method of Procurement (RFP, bid, etc.) – N/A
 - 4) Term of Lease:
 - a) 5 years
 - b) renewals (if any) – 5 year extension
 - c) who exercises option to renew – Mutual consent by City and Tenant.
 - 5) Lease Amount – \$1.00
 - 6) Termination Rights – The agreement may be terminated by City for cause or default by Tenant.
 - 7) Indemnity/Insurance Requirements – Lessee will comply with the City's terms and conditions.
 - 8) Scope of Services – Tenant shall use the Premises solely for administrative use and for providing community service activities.
 - 9) Other Significant Provisions: n/a
- cc: George R. Keller, City Manager