

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** June 22, 2023

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Amendment No. 1 to the Authorization to Proceed for work order number ARC 22-02 with Arcadis U.S., Inc. for additional professional engineering services related to the design of a 4-log virus disinfection process at the water treatment plant

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
- 2) Type of Agreement – Authorization to Proceed (ATP)
- 3) Method of Procurement (RFP, bid, etc.) –
- 4) Term of Contract:
 - a) initial – 12 weeks from the date of execution of the ATP
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – \$114,517.00
- 6) Termination Rights – City may terminate the ATP for cause or convenience.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor to provide additional professional engineering services related to the design of a 4-log virus disinfection process at the water treatment plant
- 9) Other Significant Provisions:

cc: George R. Keller, Jr. CPPT, City Manager