

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** November 21, 2016  
**FROM:** Jeffrey P. Sheffel, City Attorney  
**SUBJECT:** Proposed Agreement with Various Lessees for Four Boat Dock Leases

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I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Parks, Recreation and Cultural Arts
- 2) Type of Agreement – Boat Dock Leases
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract
  - a) initial – 4 yrs.
  - b) renewals (if any) – Unlimited number of 4-yr. renewals.
  - c) who exercises option to renew – Renewal requires agreement of both parties.
- 5) Contract Amount – \$591.17/yr. (including rental tax), subject to annual CPI adjustment.
- 6) Termination rights – City can terminate without cause by giving 30 days’ notice. Lessee can terminate without cause by giving 60 days’ notice.
- 7) Indemnity/Insurance Requirements – Lessee will indemnify City and provide insurance.
- 8) Scope of Services – Lessee will lease land from City and will have the right to construct and maintain a boat dock on said land.
- 9) City’s prior experience with Vendor – Yes.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager