



City of Hollywood  
Procurement Services

Otis Thomas, Interim Director/Chief Procurement Officer  
2600 Hollywood Boulevard, Hollywood, FL 33020

**EVALUATION TABULATION**

RFP No. RFP-265-25-SA

Development Impact Fee Study

RESPONSE DEADLINE: February 6, 2025 at 2:00 pm

Report Generated: Tuesday, March 18, 2025

**PHASE 1**

**EVALUATORS**

Name	Title
Anand Balram	Planning Manager
Stephanie Tinsley	Director
David Vazquez	Assistant Director

**EVALUATION CRITERIA**

Criteria	Scoring Method	Weight (Points)
Qualifications and Experience	Points Based	40 (38.1% of Total)

Description:

Respondents are to submit complete information and documentation that demonstrates their ability to satisfy all of the minimum qualifications and scope of service requirements. Indicate the firm's number of years of experience in providing the professional services as it relates to the work and services contemplated. Provide details of past projects for agencies of similar size and scope, including information on your firm's ability to meet time and budget requirements. Identify the project team and key individuals who will be directly involved with the work and their office locations. Include resumes and relevant experience of project team members. Quality of references provided will be reviewed.

Criteria	Scoring Method	Weight (Points)
Approach to Scope of Work	Points Based	30 (28.6% of Total)

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Description:

Provide in concise narrative form, your understanding of the City's needs, goals and objectives as they relate to the project as described in the scope of services, and your overall approach to accomplishing the project within the required timeframes. Give an overview on your proposed vision, ideas and methodology.

Criteria	Scoring Method	Weight (Points)
Fee Statement (Administratively Scored)	Points Based	30 (28.6% of Total)

Description:

Note, this criterion will be administratively scored by the Office of Procurement based on a comparison of the lowest fee statement and Respondent's fee statement. The following formula will be used:

Calculation: 
$$\frac{\text{Lowest Bid Price}}{\text{Firm's Bid Price}} = \text{Total} \times 60 \text{ pts}$$

Criteria	Scoring Method	Weight (Points)
Local Preference (Administratively Scored)	Points Based	5 (4.8% of Total)

Description:

Local preference in the form of 5 bonus points will be assigned to each firm identified as a Local Hollywood Vendor. As outlined in the City of Hollywood Code of Ordinances, a Local Hollywood Vendor shall mean a business entity that has maintained a permanent place of business with full-time employees within the City limits for a minimum of one year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business must be the primary place of business of the entity and may not be a post office box or a personal residence. The business must actually distribute goods, supplies, materials, equipment or services from the permanent place of business. The business must have a current local business tax receipt from the City and must not be publicly traded.

## AGGREGATE SCORES SUMMARY

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Vendor	Anand Balram	Stephanie Tinsley	David Vazquez	Total Score (Max Score 105)
Alfred Benesch & Company	85.7	72.7	91.7	83.34
Raftelis Financial Consultants, Inc.	76.1	66.1	87.1	76.46
David Taussig and Associates, Inc.	82	65	82	76.33

**VENDOR SCORES BY EVALUATION CRITERIA**

Vendor	Qualifications and Experience Points Based 40 Points (38.1%)	Approach to Scope of Work Points Based 30 Points (28.6%)	Fee Statement (Administratively Scored) Points Based 30 Points (28.6%)	Local Preference (Administratively Scored) Points Based 5 Points (4.8%)	Total Score (Max Score 105)
Alfred Benesch & Company	34.7	26	22.7	0	83.34
Raftelis Financial Consultants, Inc.	30.7	19.7	26.1	0	76.46
David Taussig and Associates, Inc.	29	17.3	30	0	76.33