

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** May 8, 2018  
**FROM:** Douglas R. Gonzales, City Attorney  
**SUBJECT:** Proposed Contract with Reynolds Construction, LLC for the permanent emergency repairs to the 60-inch ocean pipeline inside West Lake Village Community

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
  - 2) Type of Agreement – Contract
  - 3) Method of Procurement (RFP, bid, etc.) – Section 38.40(C)(1) of the Purchasing Ordinance which states that emergency repairs are exempt from the competitive bid requirements.
  - 4) Term of Contract
    - a) initial – Work will commence within 10 days after written Notice to Proceed is issued and an estimated completion date of 8 weeks from the time of the Notice to Proceed.
    - b) renewals (if any) – n/a
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – The aggregate amount will be based on time and materials spent by the Contractor.
  - 6) Termination rights – Yes, with or without cause.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Contractor will provide permanent emergency repairs to the 60-inch ocean outfall pipeline inside West Lake Village.
  - 9) Other significant provisions – City will be seeking to recover any and all damages for those entities that caused the damages to the 60-inch ocean outfall pipeline.
- cc: Wazir A. Ishmael, Ph.D., City Manager