

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** March 19, 2019

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Contract with OMB, LLC. for FY2019 sidewalk construction and miscellaneous rights-of-way maintenance work, continuation of the 50/50 shared cost sidewalk program, implementation of additional sidewalk improvement projects, and road/rights-of-way maintenance work.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Development Services/Engineering Division.
 - 2) Type of Agreement – Contract
 - 3) Method of Procurement (RFP, bid, etc.) –Bid No. EN-19-007
 - 4) Term of Contract
 - a) initial – one year from Notice to Proceed. (Contractor will commence work for each project within 10 consecutive days after receipt of written Notice to Proceed and will complete the work within the timeframe in the Notice to Proceed).
 - b) renewals (if any) – yes, one renewal
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$524,545.00
 - 6) Termination rights – Either party may terminate for cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor will provide sidewalk construction services for various sidewalk improvement projects, miscellaneous rights-of-way maintenance work, assistance with the 50/50 shared cost sidewalk program.
 - 9) Other significant provisions – Contractor shall provide applicable bonds. The Contract provides for liquidated damages.
- cc: Wazir A. Ishmael, Ph.D., City Manager