

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** December 28, 2020

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Authorization to Proceed with Kimberly-Horn & Associates to provide for the design of the Florida East Coast Railway Corridor Landscape and Safety Project (GOB Project).

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved– Dept. of Design, Construction and Management
 - 2)
 - 2) Type of Agreement – Authorization to Proceed based upon Professional Services Agreement (Resolution No. R-2018-400)
 - 3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes- Resolution No. 2018-400 continuing services contract)
 - 4) Term of Contract:
 - a) initial – the continuing services contract approved pursuant to Resolution No. R-2018-40- was for a three year term. **This ATP project will be for approximately two years.**
 - b) renewals (if any) – The existing agreement has two additional one year renewal terms.
 - c) who exercises option to renew – both parties.
 - 5) Contract Amount – In an amount not to exceed \$112,000.00.
 - 6) Termination Rights – with or without cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Kimberly-Horn & Associates will provide design and general consulting services that are required for the FEC Landscaping and Safety Enhancement Project.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager