

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE A CHANGE ORDER TO A BLANKET PURCHASE AGREEMENT PA600985 WITH JEFFREY-ALLEN INC. FOR THE PURCHASE OF GOLF CARTS, PLUS RELATED ACCESSORIES, EQUIPMENT, PARTS, AND SERVICES, TO INCREASE THE ANNUAL CONTRACT AMOUNT FROM \$50,000.00 TO \$105,000.00.

WHEREAS, on September 17, 2024, the City Manager approved City Manager Memo PU-24-116, approving a Blanket Purchase Agreement PA600985 ("PA600985") in the annual amount up to \$50,000.00 with Jeffrey-Allen Inc., for the purchase of golf carts, plus related accessories, parts and services for the period from September 10, 2024, to December 31, 2026; and

WHEREAS, the Department of Public Utilities ("Department") desires to issue a change order to PA600985 to increase the annual contract amount from \$50,000.00 to \$105,000.00 because the original allocation is no longer sufficient to meet current operational needs; and

WHEREAS, the City Manager Memo PU-24-116 originally allocated \$50,000.00 annually for the replacement of aging golf carts used to transport staff, tools, and equipment throughout the Wastewater Treatment Plant; and

WHEREAS, many carts/vehicles are nearing end of life and are now experiencing frequent mechanical failures that hinder staff mobility and operational efficiency; and

WHEREAS, the Instrumentation, Controls and Electrical Division has reported similar reliability issues and requested replacements; and

WHEREAS, due to increased cart costs and expanded departmental needs, increasing the annual allocation from \$50,000.00 to \$105,000.00 is necessary to restore adequate fleet capacity, allow timely replacement of aging and failed carts, and

WHEREAS, Section 38.48 of the Procurement Code requires that all change orders the City Manager is not authorized to approve be formally approved by the City Commission, including this desired change order; and

WHEREAS, the Director of the Department recommends that the City Commission approve and authorize a change order to PA600985 with Jeffrey-Allen Inc., to increase the annual contract amount from \$50,000.00 to \$105,000.00; and

WHEREAS, funding for the change order is available in the FY 2026 Operating Budget in account numbers 442.400602.53600.546310.000000.000.000, 442.400601.53600.546310.000000.000.000, and 442.400604.53600.546310.000000.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the appropriate City officials to execute a change order to PA600985 with Jeffrey-Allen Inc., together with such non-material changes as may subsequently be agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2026.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

DAMARIS HENLON
CITY ATTORNEY