



Piggyback/Cooperative Contract Request Form and Checklist

(Use for purchase(s) over \$5,000, when piggybacking off other contracts)

Department(s): Hollywood CRA	Division/Area: CRA Projects
Requestor: Sarita Shamah	Title: Senior Project Manager
Phone: 954-924-2980	Email: SShamah@hollywoodfl.org

Requested Vendor: EnviroWaste Services Group, Inc.	Vendor Number: 29876
Address: 18001 Old Cutler Road, Suite#643 Palmetto Bay, FL 33157	
Contact Person: Michael Rothenberg	Title: Operations Manager
Phone: 1-877-637-9665	Email: mikerothenberg@ewsg.com

Total cost of the requested product/service: \$220,453.69	Total estimated annual (fiscal year) cost of requested product/service: \$220,453.69
Account Number(s): 163.639901.55200.563060.001893.000.000	

Piggyback/Cooperative Contract Summary

Piggyback/Cooperative Contract Number and Title:	ITB NO. 12520-813
Awarding Agency:	City of Ft. Lauderdale Florida
Services/Supplies to be provided:	10 Stormwater Basin Inspections and Evaluations
Why are the Services/Supplies being obtained via a piggyback or cooperative contract (as opposed to issuing a solicitation or obtaining quotes):	We are piggybacking because EnviroWaste Services has the specialized knowledge and skill for the scope of work needed for this project for the Hollywood CRA. The same scope of work was executed for the City of Ft. Lauderdale, FL. EnviroWaste has previous knowledge and insight of our

basins on Hollywood Beach from a prior inspection of 4 stormwater basins for the Hollywood CRA.

Procurement Code, Section 38.41(C)(5) AND 38.47:

§ 38.41(C)(5) *Piggyback purchases. The CPO (Chief Procurement Officer) may procure, without following formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference. Utilization of other governmental entities' contracts shall be permitted only during the term of the other governmental entity's contract.*

§ 38.47 *Cooperative Purchasing. The CPO shall have the authority to join with other governmental entities in cooperative purchasing plans when the best interest of the City is served.*

No.	Piggyback Justification Criteria	YES	NO	COMMENT
1	Is the piggyback contract's pricing/terms more favorable than pricing/terms we would obtain from issuing our own solicitation or obtaining our own quotes? Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing? Please explain.	X		Yes, a Request for Proposals Invitation to Bid No. 12520-813 was completed and EnviroWaste was chosen as best Vendor to complete the project.
2	Will use of the piggyback contract save City staff administrative time, efforts and resources? Please explain.	X		Yes, with this contract already in place, we can proceed expeditiously with retaining EnviroWaste to complete the tasks at an already evaluated and competitive price point.
3	Will the requested services/supplies be purchased with funds other than grant funds or funds that prohibit the use of piggybacking? If you answered "NO", state the grant source and provide documentation proving piggybacking or cooperative purchasing is allowed by the grantor.	X		CRA Capital Funding is allocated for this Project.

***If you answered "No" to any of the questions above in this section, please disregard piggybacking the desired services/supplies and terminate any further completion of this form unless otherwise granted administrative approval to piggyback by authorized City Management or Procurement staff.**

No.	ITEMS VERIFIED	YES	NO	COMMENT
4	Piggyback/Cooperative Contract and Awarding Agency documentation are attached? This includes: <ul style="list-style-type: none"> Solicitation Packet; Vendor's Original Bid/Proposal to the Solicitation Bid/Evaluation Tabulation; Award Notice; Executed Contract and any Amendments; Any additional relevant documents 	X		All pertinent backup for the Contract from the Awarding Agency is attached.
5	Piggyback Contract is Valid? Please state the contract expiration and renewal dates.	X		Effective Date: 11/16/2021 Original Expiration Date: 11/15/2023 Renewal Date: 10/20/2023 New Expiration Date: 11/15/2025

6	Does the piggyback contract allow the utilization of the contract by other entities, including use in the state of FL if it's an out of state contract? Please explain.	X		This contract is in the State of Florida and it does allow for use by other entities.
7	Was the contract awarded through a solicitation or other acceptable competitive process that was publicly advertised? If yes, please provide the solicitation number.	X		No.12520-813
8	Goods/Services/Pricing requested by the Using Department(s) match those allowed under the piggyback contract and do not extend beyond the expiration date of the piggyback contract? Please explain. Note: All vendor quotes or cost proposals prepared for the City must match the piggyback pricing and must reference the piggyback contract/number.	X		The services requested are for inspection and evaluation of Stormwater Basin Inspections and Contract ITB No. 12520-813 has allotted for Stormwater Infrastructure, Cleaning, and Maintenance Services.
9	Does the piggyback contract have acceptable terms and conditions? Please explain.	X		Yes, the terms and conditions are reasonable.
10	Piggyback Contract Certificate(s) of Insurance (COI) is acceptable to the City's Risk Management? Please attach COI/Risk approval, if applicable.	X		The approved COI is attached.
11	Piggyback Contract has Warranty Conditions? If yes, please list section or attach a copy of the warranty details.		X	This service will be inspections and evaluations only.
12	Piggyback Contract has liquidated damages? If yes, provide the daily liquidated amount or alternative damages.		X	

REQUESTING DEPARTMENT RECOMMENDATION

Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract(s) and recommend its/their approval to the Office of Procurement based on compliance with the City's procurement requirements and all applicable laws and regulations to the best of your knowledge.

Requestor's Signature: _____

Date: 4/16/2025 _____

DocuSigned by:

SSHAMMATH@HollywoodFL.org

330F0A635801472...

Director's Signature: _____

Date: 4/16/2025 _____

DocuSigned by:

SGOLDBERG@HollywoodFL.org

9889108E83984BC...

OFFICE OF PROCUREMENT APPROVAL

DS

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Chief Procurement Officer's Signature: _____

Date: 4/24/2025 _____

DocuSigned by:

Chris Thomas

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