

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: February 4, 2015

File: BIS 15 - 92

File: TMP-2015-00035

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE A CONTINUING THREE (3) YEAR AGREEMENT BETWEEN THE THREE (3) HIGHEST RANKED FIRMS AND THE CITY OF HOLLYWOOD TO PROVIDE ARCHITECTURAL DESIGN SERVICES.

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient budgetary resources identified/available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential Revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution proposes to enter into a continuing contract with three (3) qualified architectural design firms qualified to provide architectural design services for City projects on an as needed basis. Each contract provides for an initial term of three (3) years with two (2) one (1) year renewal options. The cumulative amount of fees paid for services provided by each consultant will not exceed \$1,000,000.

Request for Qualifications (RFQ) was advertised and ten (10) responses were received. An evaluation committee reviewed and ranked the responsive proposals and a shortlist of five (5) responses was established for oral interviews. Oral interviews were conducted and the evaluation committee ranked the three (3) highest scoring firms as follows:

File: TMP-2015-00035

- 1) Saltz Michelson
- 2) Synalovski Romanik Saye
- 3) Bermello Ajamil & Partners

Funding for architectural design services costs will be provided for and made available in a proposed individual capital project budget. All individual projects will be initiated through Authorizations To Proceed (ATP) and those items greater than \$25,000 will be submitted to the City Commission for the Commission's review and approval prior to the commencement of work and commitment of funding for the capital project.

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