

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** October 29, 2025  
**FROM:** Damaris Henlon, City Attorney  
**SUBJECT:** Proposed Agreement with the South Broward Hospital District d/b/a Memorial Healthcare System

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parks, Recreation and Cultural Arts
  - 2) Type of Agreement – Agreement for the Donation of Outdoor Fitness Equipment for Artspark
  - 3) Method of Procurement (RFP, bid, etc.) – n/a
  - 4) Term of Contract:
    - a) initial – The term of this Agreement shall begin on the date it is fully executed by the Parties and shall continue for a period of seven years or until the end of the useful life of the equipment, as determined by CITY, whichever occurs first.
    - b) renewals (if any) – n/a
    - c) who exercises option to renew – n/a
  - 5) Contract Amount – Memorial’s contribution is \$123,695.00 for the purchase of the fitness equipment. City’s contribution is \$334,433.02 for the installation of the fitness equipment, purchase and installation of the flooring, purchase and installation of the shade cover and permitting fees.
  - 6) Termination Rights – Either party may terminate for cause. Either party may terminate for convenience upon 30 days advance written notice.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
  - 8) Scope of Services – Contractor shall provide fitness equipment, which they will purchase directly from the vendor, and the equipment to be purchased is detailed in Exhibit “C” of the attached Agreement and installed at the Artspark.
  - 9) Other Significant Provisions: n/a
- cc: George R. Keller, Jr. CPPT, City Manager