

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners

**DATE:** May 29, 2018

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Agreement with Moffat & Nichol, Inc. for Professional Engineering Services such as Dune Master Plan Development, Advice to Dune Mater Plan Task Force, and Feasibility of Extension of Broadwalk

---

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – CRA (Beach District)
- 2) Type of Agreement – Authorization to Proceed pursuant to continuing contract
- 3) Method of Procurement (RFP, bid, etc.) – RFQ under Consultants Competitive Negotiation Act
- 4) Term of Contract
  - a) initial – Indefinite.
  - b) renewals (if any) –
  - c) who exercises option to renew –
- 5) Contract Amount – Not to exceed \$80,600.
- 6) Termination rights – City can terminate effective immediately without cause.
- 7) Indemnity/Insurance Requirements – Vendor will indemnify CRA and provide insurance.
- 8) Scope of Services – Vendor will provide professional engineering services such as dune master plan development, advice to Dune Master Plan Task Force, and Feasibility of Extension of Broadwalk.
- 9) City's prior experience with Vendor – Yes.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager