

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** March 15, 2022

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Contract with VPR Construction Corporation for construction services related to the Southern Regional Wastewater Treatment Plant Building "A" Window Addition Project.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Contract
 - 3) Method of Procurement (RFP, bid, etc.) – Bid
 - 4) Term of Contract:
 - a) initial – 180 days from the date of the Notice to Proceed.
 - b) renewals – extensions pursuant to subsection 3.7 of the contract
 - c) who exercises option to renew – mutual
 - 5) Contract Amount – In the amount of \$118,210.00.
 - 6) Termination Rights – Yes, see Article 15 of the contract.
 - 7) Indemnity/Insurance Requirements – Yes.
 - 8) Scope of Services: VPR Construction Corporation will install windows in the first floor conference room in Building "A" of the Southern Regional Wastewater Treatment Plan.
 - 9) Other Significant Provisions: n/a
- cc: Dr. Wazir Ishmael, City Manager