



**CITY OF HOLLYWOOD, FLORIDA**

**PROCUREMENT SERVICES DIVISION**

**DATE:** March 29, 2018 **FILE:** PR-18-145

**TO:** Steve Joseph, Director, Public Utilities

**FROM:** Robert Lowery, Contracts Officer, Procurement Services  
RL

**SUBJECT:** Blanket Contract Renewal for Sulfuric Acid 93% - B002487- Shrieve Chemical Co.

**ISSUE:**

The current period of the above contract expires **May 31, 2018**. The contract is renewable for a one (1) year period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

**EXPLANATION:**

Notification of Intent to Renew must be mailed to the vendor thirty (30) calendar days in advance of the contract expiration date. Accordingly, it is requested that you give this matter your immediate attention thereby providing a timely reply to preclude contract expiration.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

**RECOMMENDATION:**

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated along with the attached Contract Renewal Evaluation Form.

Date: 4/2/18 To: Robert Lowery, Procurement Services

The Director recommends the following:

RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 42.4011.00000.536.005233.

DO NOT renew this contract. See attached memo explaining the reason(s).

DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

Estimated annual usage/expenditure is \$430,000.00

By: [Signature] 4/5/18

Title: Steve Joseph P.E.  
Public Utilities Director

[Signature]  
4/2/18  
[Signature]  
4/1/18



## CITY OF HOLLYWOOD, FLORIDA

### Procurement Services Division

2600 Hollywood Blvd. • Room 303 • P. O. Box 229045 • Hollywood, Florida 33022-9045  
Phone (954)921-3299 • Fax (954)921-3086

March 29, 2018

Shrieve Chemical Co.  
Attn: Ted Threadgill  
1717 Woodstead Ct.  
The Woodlands, Texas 77380

Dear Vendor:

Our Agreement for Sulfuric Acid 93% – based upon Deerfield Beach Bid# 2012-13/18, Blanket Purchase Order B002487, expires on 5/31/2017.

The Procurement Services Division would like to renew the agreement for a one (1) year renewal period under the terms and conditions utilizing Blanket Purchase Order B002487 (copy attached).

Please advise your interest in renewing this Agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 if you have questions.

A response as soon as possible would be appreciated.

Sincerely,

  
Robert Lowery, Procurement Contracts Officer  
Procurement Services Division

RL/dm

I agree:   
(Signature)

I disagree: \_\_\_\_\_  
(Signature)

Name: Chris Burns, Marketing Manager  
(Typed or Printed)

Date: 3/29/18

**CONTRACT RENEWAL**

THIS CONTRACT RENEWAL is entered into by and between the CITY OF DEERFIELD BEACH (CITY), a municipal corporation and SHRIVE CHEMICAL COMPANY (CONTRACTOR), as follows

**WITNESSETH:**

**WHEREAS**, the CITY and CONTRACTOR entered into an agreement for Sulfuric Acid 93% in Bulk pursuant to ITB #2012-13/18; and

**WHEREAS**, the initial CONTRACT term is three (3) years, beginning June 1, 2013 and expiring May 31, 2016; and

**WHEREAS**, the terms and conditions of the CONTRACT provide three (3) additional one (1) year renewal options; and

**WHEREAS**, the CITY is exercising the right to extend the contract for the third (3<sup>rd</sup>) of the three (3) renewal periods; and

**WHEREAS**, renewal of the CONTRACT is in the best interest of the City;

**NOW THEREFORE**, be it agreed by and between the parties as follows:

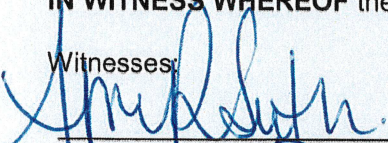
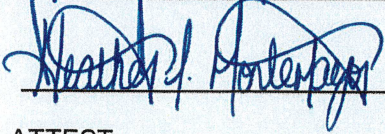
**Section 1.** The above referenced Whereas clauses are true and correct and made a part hereof.

**Section 2.** The contract renewal term shall begin on June 1, 2018 and will expire on May 31, 2019, (no more renewal options remain) unless otherwise terminated pursuant to the terms of the original CONTRACT.

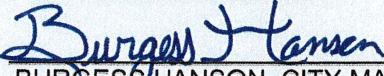
**Section 3.** All terms, conditions, and specifications of the original CONTRACT shall remain the same.

**IN WITNESS WHEREOF** the parties have caused these presents to be executed.

Witnesses:

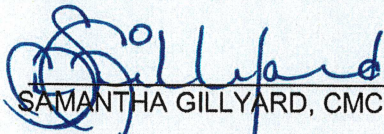
  
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**CITY OF DEERFIELD BEACH**

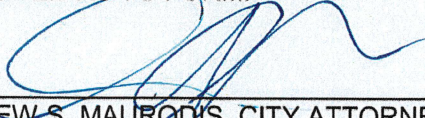
By:   
BURGESS HANSON, CITY MANAGER

Date: 2/15/18

ATTEST:

  
SAMANTHA GILLYARD, CMC, CITY CLERK

APPROVED AS TO FORM:

  
ANDREW S. MAURODIS, CITY ATTORNEY

CONTRACTOR MUST EXECUTE THIS CONTRACT AS INDICATED BELOW. USE CORPORATION OR NONCORPORATION FORMAT, AS APPLICABLE.

[If incorporated sign below.]

CONTRACTOR

ATTEST:

Kristine Mordant

(Secretary)

\_\_\_\_\_  
(Corporate Seal)

SHRIEVE CHEMICAL COMPANY  
(Name of Corporation)

By Ed Threadgill  
(Signature)

EDWARD T. THREADGILL  
(Type Name/Title Signed Above)

31<sup>st</sup> day of JANUARY, 2018.

[If not incorporated sign below.]

CONTRACTOR

WITNESSES:

\_\_\_\_\_  
  
\_\_\_\_\_

\_\_\_\_\_  
(Name)

By \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Type Name Signed Above)

\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CITY REQUIRES TWO (2) FULLY-EXECUTED CONTRACTS, FOR DISTRIBUTION