

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: March 24, 2025

FROM: Damaris Henlon, Interim City Attorney

SUBJECT: Traffic Control Agreements with the communities at Harbor Islands

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Police Department
- 2) Type of Agreement – Traffic Control Agreement granting the City the power and authority to enforce traffic control and grant an easement for ingress and egress.
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract:
 - a) initial – 5 years
 - b) renewals (if any) – one additional 5 years
 - c) who exercises option to renew – mutual
- 5) Contract Amount – n/a
- 6) Termination Rights – with or without cause
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – City shall provide traffic control
- 9) Other Significant Provisions:

cc: George R. Keller, Jr. CPPT., City Manager