



# CITY OF HOLLYWOOD, FLORIDA

## PROCUREMENT OFFICE

### Piggyback Request Form

(Use for purchase(s) over \$5,000, when piggybacking off other contracts)

Date April 6, 2023

Department/Office Public Works

Division/Area \_\_\_\_\_

Requestor Joshua Collazo

Title Urban Forestry Superintendent

Phone 3043

Email jcollazo@hollywoodfl.org

1. Requested Vendor Florida Sidewalk Solutions LLC

Vendor Number \_\_\_\_\_

Address 7051 SW 22<sup>nd</sup> Ct, Davie FL 33317

Contact Person Becky Navia

Title Manager

Phone 954-514-7218

Email  
becky@floridasidewalksolutions.com

2. Contract title and number requesting to piggyback? Repair to Sidewalk Trip Hazards 2018-40

Awarding Agency Town of Miami Lakes

Contract Expiration Date October 4, 2023

Copy of Contract and Awarding Agency documentation is attached (provide if available).

Yes  No

3. Product/Service being requested (be specific). To fix sidewalk trip hazards in the City.

4. Detailed description of the product/service's function and purpose. The City has a need to fix the sidewalk trip hazards citywide. This will make it safer for the community members and general public.

5. Please explain what process the Department/Office took to verify and/or identify this contract. We contacted both the vendor, Florida Sidewalk Solutions and the Town of Miami Lakes

6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?

Yes  No

Please explain \_\_\_\_\_

7. Total cost of the requested product/service. \$152,493.25

8. Total estimated annual (fiscal year) cost of requested product/service. \$152,493.25

Account Number(s) 336.509901.54100.531170.000000.000.000

9. Is this product/service covered by a warranty?  Yes  No

If yes, please attach a copy of the warranty details. Warranty is in the contract.

10. Will grant funds be used to pay for the requested product/service?  Yes  No

If yes, please explain \_\_\_\_\_

### REQUESTING DEPARTMENT RECOMMENDATION

**Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract(s) and recommend its/their approval based on compliance with the City's procurement requirements and all applicable laws and regulations to the best of your knowledge.**

J. Cs/1/920  
Requestor's Signature

4/6/2023  
Date

[Signature]  
Director's Signature

4.6.23  
Date