



# City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: **February 17, 2016**

RE: **BLANKET ORDER # B002829**

PRODUCT/SERVICE: **Air Conditioning Systems  
Maintenance and Repair Services**

**Thermo Air, Inc. (V#8450)**  
**Attention: Jim Neveils**  
**2875 North 29<sup>th</sup> Avenue**  
**Hollywood, FL 33020**

**Telephone Contact: 561-309-4427**  
**Fax: 954-923-8003**  
**Email: [jimn@thermo-air.com](mailto:jimn@thermo-air.com)**

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- |                                     |                                  |        |
|-------------------------------------|----------------------------------|--------|
| <input checked="" type="checkbox"/> | FORMAL BID # <b>F-4475-16-RD</b> |        |
| <input type="checkbox"/>            | INFORMAL BID #                   | DATED: |
| <input type="checkbox"/>            | RENEWAL OF FORMAL BID #          | DATED: |
| <input type="checkbox"/>            | EXTENSION OF FORMAL BID/RFP#     | DATED: |
| <input type="checkbox"/>            | WRITTEN QUOTATION #              | DATED: |
| <input type="checkbox"/>            | VERBAL QUOTATION PER             | DATED: |
| <input type="checkbox"/>            | STATE OF FLORIDA CONTRACT #      | DATED: |
| <input type="checkbox"/>            | BROWARD COUNTY BID #             |        |
| <input type="checkbox"/>            | OTHER:                           |        |

The term of this order is **2/17/2016** through **2/16/2019** (Initial three (3) year term with two (2) additional one (1) year renewal options approved via Resolution R-2016-XXX on February 17, 2016).

The estimated dollar value is **\$140,586.00 annually**.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

**Contingent upon the receipt and approval of all required certificates of Insurance.**

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.



If you have any questions, please contact **Ralph Dierks** at (954) 921-3223.

c: Public Works  
Police Department  
Fire Department  
Finance



# City of Hollywood, Florida

## EVALUATION: FORMAL BID #F-4475-16-RD

Date: January 5, 2016  
To: Sylvia Glazer, Director, Public Works  
VIA: Joel Wasserman, Director Procurement Services  
From:  Ralph Dierks, Procurement Manager Procurement Services 

Attached are copies of the eight (8) bids received for Bid F-4475-16-RD for Central Air Conditioning Systems Maintenance and Repair Services and a copy of the bid tabulation.

The bid document (see page 35 attached) allows Public Works to award a contract for all parts of this Bid as a complete service contract, location by location, or to the overall lowest, responsive, responsible Bidder(s), whichever is determined to be in the best interest of the City of Hollywood.

Please review and evaluate the bid documents submitted to ensure that the bids submitted meet Public Work's service requirements, licensing requirements, budget, and check their references. Forward any questions, clarifications or comments to Procurement Services as the Cone of Silence remains in effect. Once your review and evaluation process is completed, please forward your award recommendation(s) to Procurement Services so we can prepare the required award documents.

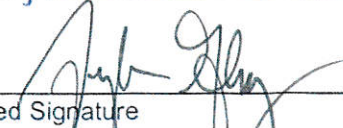
If you request that a contract be awarded to a vendor other than the lowest bidder(s), a justification must be prepared and forwarded to Procurement Services.

*recommended vendor - Thermo-Air, Inc*  
The Department of Public Works recommends award(s) be made to the following responsive and responsible bidder(s):

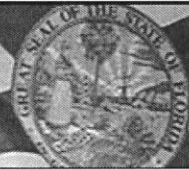
HPD 01.5174, 00514, 519, 004635

Free Station #74 01.2151, 00020, 522, 004635

PW-City Hall 01.5174, 00512, 519, 004631

  
Authorized Signature  
*Wasserman 1/13/16*

1-13/16  
Date

**FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS****Detail by Entity Name****Florida Profit Corporation**

THERMO AIR, INC.

**Filing Information**

|                             |                     |
|-----------------------------|---------------------|
| <b>Document Number</b>      | 323891              |
| <b>FEI/EIN Number</b>       | 59-1197815          |
| <b>Date Filed</b>           | 12/07/1967          |
| <b>State</b>                | FL                  |
| <b>Status</b>               | ACTIVE              |
| <b>Last Event</b>           | CANCEL ADM DISS/REV |
| <b>Event Date Filed</b>     | 10/05/2006          |
| <b>Event Effective Date</b> | NONE                |

**Principal Address**2875 N 29 AVE  
HOLLYWOOD, FL 33020

Changed: 03/02/1994

**Mailing Address**2875 N 29 AVE  
HOLLYWOOD, FL 33020

Changed: 03/02/1994

**Registered Agent Name & Address**DEWIT, C. RENI  
2875 NORTH 29TH AVENUE  
HOLLYWOOD, FL 33020

Name Changed: 08/09/2005

Address Changed: 04/19/2001

**Officer/Director Detail****Name & Address**

Title PRES

DEWIT, C. RENI

4521 E COUNTRY CLUB CIR.  
PLANTATION, FL 33317

### Annual Reports

| Report Year | Filed Date |
|-------------|------------|
| 2013        | 04/26/2013 |
| 2014        | 04/23/2014 |
| 2015        | 04/22/2015 |

### Document Images

|   |  |
|---|--|
| <a href="#">04/22/2015 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">04/23/2014 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">04/26/2013 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">04/23/2012 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">03/24/2011 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">04/27/2010 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">04/22/2009 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">02/04/2008 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">04/27/2007 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">10/05/2006 -- REINSTATEMENT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">08/09/2005 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">04/26/2004 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">04/21/2003 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">04/09/2002 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">04/19/2001 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">03/25/2000 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">03/16/1999 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">02/02/1998 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">03/07/1997 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">02/27/1996 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |
| <a href="#">02/14/1995 -- ANNUAL REPORT</a> | <a href="#">View image in PDF format</a> |





# CITY OF HOLLYWOOD, FLORIDA

## PROCUREMENT SERVICES DIVISION

### Solicitation Request Form (Use for bids, RFPs, RLI, RFQs)

CITY OF HOLLYWOOD  
PROCUREMENT SERVICES  
DIVISION  
2015 AUG -6 PM 1:35

Date 8/4/2015

Department/Office 5100/Public Works

Division/Area 5174

Contact Person Larry Breighner

Title EMS Superintendent

Phone 967-4550

Email  
lbreighner@hollywoodfl.org

1. Product/Service being requested (be specific.) HVAC maintenance and repairs of equipment

2. Detailed description of the products/services function and purpose. To Maintain and repair Air Conditioning equipment, To Supply all material and labor as needed to maintain normal operation of equipment.

Are there alternative products/services capable of performing the required function? Yes, additional city Staff, 1 more HVAC tech.

3. Has this product/service previously been formally solicited by the City of Hollywood?

Yes  No  Unsure

If yes, please provide previous solicitation number. F-423-10-IS

4. Has this product/service previously been formally solicited by another government agency?

Yes  No  Unsure

If yes, please provide details and copy if available. \_\_\_\_\_

5. Total estimated cost of the requested product/service? 90,000

Has this cost been approved in your budget?  Yes  No

*Procurement Service Division use only*

Requisition # R \_\_\_\_\_  
BPO B002829  
(As Applicable)

Purchase Order # P \_\_\_\_\_  
(As Applicable)

Blanket Purchase Order # \_\_\_\_\_  
(As Applicable)

If yes, provide Account Number (s.) 01.5174.00512.519.004631 \_\_\_\_\_

6. Formal Solicitations must be advertised for a minimum of 10 (ten) days and typically not more than 30 (thirty) days. How long is the Department/Office requesting to advertise this solicitation? 15 Days

7. Is a pre-bid meeting required?  Yes  No

If yes, are you requesting it to be mandatory?  Yes  No

8. Project location? City Hall, Fire station 74 and Police Department building.

9. Completion Time: Final completion of this project shall be in \_\_\_\_\_ calendar days once a Notice To Proceed (NTP) is given to the awarded vendor.

10. Are you requesting this formal solicitation require liquidated damages (liquidated damages are not penalties, they should represent the amount of monies the City will incur/lose if the project is not completed in require time?)

Yes  No

11. Please list any special licenses or certification require to bid. Requirements are in bid specs.

12. Are there any outside entities assisting with this solicitation (i.e. Architect, Consultant, etc?)

Yes  No

If yes, please provide the information:

Entity \_\_\_\_\_ Contact Person \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

13. Are there attachments associated with this request?  Yes  No

14. Would this purchase(s) result in the potential of future purchases for related products/services being restricted to a particular vendor or create a specific vendor as sole source provider for related items?

Yes  No

If yes, please describe the related products/services and estimated cost(s.)

\_\_\_\_\_

15. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?

Yes  No

If yes, please attach a draft maintenance plan which includes cost estimates and funding source(s.)

\_\_\_\_\_

16. Is this a grant related purchase?  Yes  No

If yes, please provide details (timeline, expiration dates, milestones, special procurement requirements, etc.) \_\_\_\_\_

*Procurement Service Division use only*

Requisition # R \_\_\_\_\_  
BPO B002829  
(As Applicable)

Purchase Order # P \_\_\_\_\_  
(As Applicable)

Blanket Purchase Oder # \_\_\_\_\_  
(As Applicable)

Will this require matching funds?  Yes  No

What is the grant source? \_\_\_\_\_

What is the grant (dollar) amount? \_\_\_\_\_

17. Does this solicitation for product/service work in conjunction with any other Department/Office or will it impact any other Department/Office?  Yes  No

If yes, please provide details on Department/Office and how. Police Department, Fire Department. The Air conditioning serves for their buildings will be done by the winning contractor of this bid.

Signature(s) below of other Department/Office Director(s) indicates they have reviewed and agree to this Request Form.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Department/Office

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Department/Office

18. Please provide the names of suggested evaluations committee member:  
(NOTE: Committee members should not be direct reports.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

19. Please provide any specific vendor(s) to be included in the notification of these solicitations.  
Temprol Air Services, Precision Air Inc.

To be completed by Procurement Services Division upon award recommendation

Advanced search of the vendor recommended for award on the Federal Government's Systems for Award Management at [www.sam.gov](http://www.sam.gov).

Date of Advanced Search 1/20/16

Company Name(s) Searched  
THERMO AIR, INC.

Search Results  
N/F

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Procurement Service Division use only*

Requisition # R \_\_\_\_\_  
BPO B002829  
(As Applicable)

Purchase Order # P \_\_\_\_\_  
(As Applicable)

Blanket Purchase Order # \_\_\_\_\_  
(As Applicable)

Tony Bresnan  
Contact Person's Signature

8 4 15  
Date

GSG bean  
Supervisor's Signature

8/4/15  
Date

[Signature]  
Director's Signature

8-6-15  
Date

| APPROVAL (Procurement Service Division Use Only) |                     |      |                |
|--|---------------------|------|----------------|
| Verified By:                                     | <u>Ralph Dierke</u> | Date | <u>9/20/16</u> |
| Approved By:                                     | <u>[Signature]</u>  | Date | <u>1/21/16</u> |

Procurement Service Division use only

Requisition # R \_\_\_\_\_  
BPO: B002829  
(As Applicable)

Purchase Order # P \_\_\_\_\_  
(As Applicable)

Blanket Purchase Order # \_\_\_\_\_  
(As Applicable)