



CITY OF HOLLYWOOD, FLORIDA

OFFICE OF PROCUREMENT AND CONTRACT COMPLIANCE

Sole Source Justification Form (Use for Purchases(s) over \$5,000)

Per City of Hollywood Ordinance § 38.41 (C) (2), sole source purchases are exempt from competitive bid and competitive proposal requirements. *Sole-source goods, supplies, materials, equipment, and services, such as unique, patented, or franchised goods, supplies, materials, equipment, or services, are exempt if the CPO determines, after conducting a good faith review of available sources, that the particular supply or service is available from only one source.*

Date April,7,2025

Department/Office Public Utilities

Division/Area Lift Stations/ Reclaim

Requestor Frederick E. Gary

Title Lift Stations Superintendent

Phone 954-350-1266

Email fgary@hollywoodfl.org

1. Requested Vendor Xylem Water Solutions U.S.A. Inc.

Vendor Number 104224

Address 14125 South Bridge Circle. Charlotte NC 28273

Contact Person Rick Reyes

Title Sales Representative

Phone 561-699-4077

Email rick.reyes@xylem.com

2. Product/Service being requested (be specific). Flyght pump equipment and parts for lift stations

3. Detailed description of the product/service's function and purpose. Upgrading pumps for lift stations.

4. Please explain in detail why this vendor is the sole source supplier for the required product/service. Be sure to explain the necessary features this vendor provides which are not available from any other vendor. Xylem Water Solutions USA, Inc. owns the Flyght Corporation and is the only authorized vendor for Flyght products and OEM parts. Xylem Water Solutions USA is also the only authorized service repair and warranty organization in the State of Florida.

5. Please explain in detail what process the Department/Office took to verify that there are no other vendors or products/services available to perform the required function. Received Sole Source Letter from the vendor and researched online.

☐ Vendor holds the exclusive rights for the product/service.

☐ The product is replacing the existing product and necessary to maintain a warranty or service contract.

☐ Other (Please explain). _____

8. Total estimated annual (fiscal year) cost of requested product/service?

9. Is this product/service covered by a warranty? X Yes ☐ No

10. Will grant funds be used to pay for the requested product/service? ☐ Yes ☒ No

If yes, please explain. _____

WARNING: Per Florida Statutes 838.22(2) – “It is unlawful for a public servant or a public contractor who has contracted with a governmental entity to assist in a competitive procurement to knowingly and intentionally obtain a benefit for any person or to cause unlawful harm to another by circumventing a competitive solicitation process required by law or rule through the use of a sole-source contract for commodities or services.”

Signed by:

Fred Gary

8B8ED6EDF9B044A...

Requestor's Signature

- DocuSigned by:

Vincent Morello

6385CE2A8EB545E...

6385CE2A8EB54
Director's Signature

4/8/2025

Date _____

4/8/2025

Date _____