



# City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: **April 3, 2014**

RE: BLANKET ORDER # **B002568**

PRODUCT/SERVICE: **Hydrofluosilic Acid  
(Fluoride) - Water Treatment Plant**

**Harcros Chemicals, Inc.  
Attn: Gary Delk  
5132 Trenton Street  
Tampa, Florida 33619**

Telephone Contact: 813-247-4531  
Fax: 813-247-7917

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- |   |        |
|---|--------|
| <input type="checkbox"/> FORMAL BID #   |        |
| <input type="checkbox"/> INFORMAL BID #   | DATED: |
| <input type="checkbox"/> RENEWAL OF FORMAL BID #  | DATED: |
| <input type="checkbox"/> EXTENSION OF FORMAL BID/RFP#   | DATED: |
| <input type="checkbox"/> WRITTEN QUOTATION #  | DATED: |
| <input type="checkbox"/> VERBAL QUOTATION PER   | DATED: |
| <input type="checkbox"/> STATE OF FLORIDA CONTRACT #  | DATED: |
| <input type="checkbox"/> BROWARD COUNTY BID #   |        |
| <input checked="" type="checkbox"/> OTHER: <b>Broward Cooperative Bid No. 432-11261- Ft. Lauderdale</b> |        |

The term of this order is **3/1/2014** through **2/28/2015**.

The estimated dollar value is **\$71,692.50**.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Ian Superville** at (954) 921-3552

c: Public Utilities  
Water Treatment Plant  
Finance



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**DATE:** March 12, 2014

**FILE:** PR-14-094

**TO:** Steve Joseph, Director, Public Utilities

**VIA:** Joel Wasserman, Director, Procurement Services

MAR 13 2014

**FROM:** Ian Superville, Procurement Contracts Officer  
Procurement Services

**SUBJECT:** Blanket Contract for the Supply of Hydrofluosilicic Acid (Fluoride) for the Water Treatment Plant- Harcros Chemicals

**ISSUE:**

The previous contract-B002194 expired February 28, 2014. A new contract will be established if it is determined to be in the City's best interest and the vendor agrees to the contract in writing.

**EXPLANATION:**

If you wish to establish this contract, please complete and return this form to my attention along with the attached Contract Evaluation Form.

If you do not want to establish this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

**RECOMMENDATION:**

Please reply by returning this memo appropriately filled out, signed and dated.

Date: 3-13-14

To: Ian Superville, Procurement Services

The Public Utilities Department recommends the following:

☒ TPC ESTABLISH the contract under the same terms and conditions. The Budget Account Number to be charged:  
42.4011.00000.536.005233

☐ DO NOT establish this contract. See attached memo explaining the reason(s).

☐ DO NOT establish this contract. DO NOT prepare a replacement bid (items/services no longer needed).

☒ Estimated annual usage/expenditure is 286,770 lbs/yr.

By: [Signature] 3/18/14

Title: Steve Joseph P.E.  
Public Utilities Director

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10/16  
3/11/14



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

Department/Office  
Contract Renewal Evaluation

Date: 3/13/14	
Department/Office: Public Utilities	Division/Area: 4011 Water Plant
Contact Person: Taylor Calhoun	Title: Water Plant Manager
Contact phone number: 954-967-4230	Contact Email: tcalhoun@hollywoodfl.org
Purchase Order/Blanket Purchase Order #: B002194	
Contract Expiration Date: 02-28-14	
Vendor: Harcros Chemicals	Contact Person:
Contact phone number:	Contact Email:
Good/Service:	Solicitation #:

1. How would you rate the quality of goods/services?

☐ Excellent ☒ Good ☐ Satisfactory ☐ Poor

2. How would you rate the courteousness vendor's personnel?

☐ Excellent ☒ Good ☐ Satisfactory ☐ Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?  
(Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

☒ Yes ☐ No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

☒ Yes ☐ No ☐ Did not need to contact

If no, please explain?



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**Department/Office**  
**Contract Renewal Evaluation**

6. Has the invoicing been timely, accurate and in accordance with the contract?

☒ Yes ☐ No

If no, please explain?

7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

☒ Yes ☐ No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

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Department/Office Director's Name: \_\_\_\_\_

Department/Office Director's Signature: \_\_\_\_\_

3/18/14

Left  
3/14/14

**CITY OF HOLLYWOOD, FLORIDA****PROCUREMENT SERVICES DIVISION**

2600 HOLLYWOOD BLVD. • ROOM 303 • P. O. BOX 229045 • ZIP 33022-9045  
PHONE: 954-921-3299 • FAX: 954-921-3086

April 2, 2014

Harcros Chemicals, Inc.  
Attn: Gary Delk  
5132 Trenton Street  
Tampa, FL 33619

Dear Mr. Delk:

Our Agreement for Hydrofluosilicic Acid 23-25% (Fluoride) based upon Cooperative Bid Number 403-10368, Blanket Purchase Order B002194, expires on January 28, 2014.

The Procurement Services Division would like to renew the agreement for a one (1) year period under the terms, conditions and pricing based upon Cooperative Bid Number 432-11261 (copy attached).

If you are willing to honor your bid pricing and renew this agreement, please sign below. If you are not, please sign and explain reason(s) in a separate letter.

**Renewal is subject to the receipt of all required insurance certificate(s). If you have not already done so, please forward updated certificates directly to Procurement Services.**

Thanks for your help with this matter and as always, please call me at 954-921-3552 or e-mail to [isuperville@hollywoodfl.org](mailto:isuperville@hollywoodfl.org) if you have questions.

A response as soon as possible would be appreciated.

Sincerely,

Ian Superville, Procurement Contracts Officer  
Procurement Services Division

I agree: \_\_\_\_\_

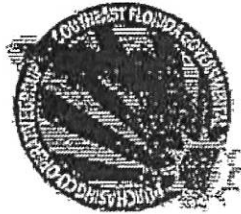
(Signature)

I disagree: \_\_\_\_\_

Name: \_\_\_\_\_

(Typed or Printed)

Date: \_\_\_\_\_



## **Southeast Florida Governmental Purchasing Cooperative Group**

### **CONTRACT AWARD**

Please complete each of the applicable gray boxes and submit with bid documents and applicable award notices and tabulations to [lpiper@myboca.us](mailto:lpiper@myboca.us) for placement on the NIGP SE FL Florida Website Coop Contract page.

**BID/RFP NO.:** 432-11261

**DESCRIPTION/TITLE:** Hydrofluosillic Acid

**INITIAL CONTRACT TERM:** Starts: 03/01/14 Ends: 02/28/15

**RENEWAL TERMS OF CONTRACT:** 3 RENEWAL OPTIONS FOR one year each  
(Number of renewals) (period of time)

#### **SECTION #1 - VENDOR AWARD**

**Vendor Name:** Harcros Chemicals, Inc.

**Vendor Address:** 5132 Trenton Street  
Tampa, FL 33619

**Contact:** Gary Dalk

**Phone:** 813.247.4531

**Fax:** 813.247.7917

**Cell/Pager:**

**Email Address:** [floridabids@harcros.com](mailto:floridabids@harcros.com)

**Website:**

**FEIN:** 431936062

#### **SECTION #2 - AWARD/BACKGROUND INFORMATION**

**Award Date:** 11/05/13 **Resolution/Agenda Item No.:** PUR-1, 13-1380

**Insurance Required:** Yes

**Performance Bond Required:** No

#### **SECTION #3 - LEAD AGENCY**

**Agency Name:** City of Fort Lauderdale

**Agency Address:** 100 N. Andrews Avenue, Room 619  
Fort Lauderdale, FL 33301

**Agency Contact:** Bob McKenney

**Telephone:** 954.828.5139 **Facsimile:** 954.828.5576

**Email:** [rmckenney@fortlauderdale.gov](mailto:rmckenney@fortlauderdale.gov)



City of Fort Lauderdale • Procurement Services Division  
100 N. Andrews Avenue, 610 • Fort Lauderdale, Florida 33301  
954-828-5933 Fax 954-828-5576  
purchase@fortlauderdale.gov

January 3, 2014

Harcor Chemicals, Inc.  
5132 Trenton Street  
Tampa, FL 33619  
Attn: Gary Dalk

Dear Mr. Dalk:

Congratulations, the City of Fort Lauderdale has awarded your company Co-Op Contract 432-11261 for Hydrofluosilicic Acid. Attached for your records is a copy of the Contract Summary. The contract term will be March 1, 2014 through February 28, 2015.

The terms, conditions and specifications of this contract will remain in effect during the contract term, including insurance and/or performance bond coverage requirements if required.

We hope this will be a rewarding and profitable business relationship.

Sincerely,

Elizabeth Cohen  
Administrative Assistant I

Attachment

**CONTRACT SUMMARY**CITY OF FORT LAUDERDALE  
PROCUREMENT SERVICES DIVISION**Period Covered:**  
03/01/14 - 02/28/15**Contract No.:**  
432-11261  
Co-Op Contract**Master Blanket:**  
N/A**Awarded Vendor:**Harcros Chemicals, Inc.  
5132 Trenton Street  
Tampa, FL 33619Delivery: 5 to 7 days. ARO  
Payment Terms: Net 30  
P-Card Accepted: ☒ Yes ☐ NoAttn: Gary Delk  
813.247.4531  
Fax 813.247.7917  
Email: [floridabids.harcros.com](mailto:floridabids.harcros.com)Insurance Coverage Required: Yes ☒ No ☐  
Authorized for Purchases: \$50,000 Under ☐ Over ☒  
Extension Options: Yes ☒ No ☐ Years: 3, 1 year extensions**HYDROFLUOSILICIC ACID**

Item #1 Full Truck Loads, One Stop	\$0.025 / pound
Item #2 Less Than Full Truck Loads	\$0.265 / pound
Item #3 Demurrage Rate	\$75.00 / Hour

Department Contract Co-Ordinator: Rick Johnson 854.828.7865  
Procurement Specialist: Bob McKenney, CPPB