**CITY OF HOLLYWOOD**
**INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** August 17, 2022

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Authorization to Proceed with Arcadis U.S. Inc. for professional engineering support services

---

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

1) Department/Division involved– Dept. of Public Utilities

2) Type of Agreement – Authorization to Proceed based upon Professional Engineering Continuing Services Agreement (Resolution No. R-2017-283).

3) Method of Procurement (RFP, bid, etc.) – CCNA (Section 287.055, Florida Statutes- Resolution No. 2017-283 continuing services contract)

4) Term of Contract:
a) initial – the continuing services contract approved pursuant to Resolution No. R-2017-283 was for an initial four year term. This ATP for Work Order No. ARC 23-03 is on an as needed basis and work may be requested based upon renewal term of the contract.
b) renewals (if any) – The existing agreement had two additional two year renewal terms. On July 26, 2021, the Agreement was renewed for the two year period.
c) who exercises option to renew – City

5) Contract Amount – In an amount not to exceed $432,160.00.

6) Termination Rights – with or without cause.

7) Indemnity/Insurance Requirements – Consultant shall comply with applicable City requirements.

8) Scope of Services – Consultant will provide professional engineering support services related to lead and copper rule revision compliance

9) Other Significant Provisions: n/a

cc: George R. Keller, Jr. CPPT, City Manager